

CITY OF NORWICH
CONNECTICUT



HUD ANNUAL ACTION PLAN

Program Year 2024

PY 50

September 1, 2024 – August 31, 2025

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Annual Action Plan
2024

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Based on 24 CFR 91.200(c) and 91.220(b), the Executive Summary is provided to assist in the facilitation of the citizen review and comment. This concise executive summary includes the objectives and outcomes identified in the plan as well as an evaluation of past performance. The plan shall also include a concise summary of the citizen participation process, public comments, and efforts made to broaden public participation in the development of the consolidated plan.

The purpose of the City of Norwich's Five Year 2020-2024 Consolidated Plan and 2024 Annual Plan is to develop a viable community by 1) providing decent, affordable and safe housing; 2) creating a suitable living environment; and 3) expanding economic opportunities, principally for low and moderate-income persons. The plan sets forth how HUD Community Development Block Grant funding, will be used with investment priorities to achieve specific HUD objectives and outcomes performance measures. Norwich does not receive HOME Investment Partnership or Emergency Solution Grant funding.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City will focus on three main priorities that have multiple objectives and outcomes:

- 1.) Providing Decent, Affordable and Safe Housing: includes conserving & improving existing housing; assist in providing homeownership; assisting in the development of affordable housing; removing barriers related to accessibility; improving housing specific to shelters, homelessness prevention and/or rapid rehousing and/or permanent supportive housing.
- 2.) Create a Suitable Living Environment: includes programs that focus on self-sufficiency, health and safety. These objectives and outcomes include providing funding for financial education, outreach, access to benefits, removing barriers around transportation related to medical/health, reducing domestic violence; providing funding for education and/or training related to residents under the age of 18, that may lead to improved employment opportunities; providing funding for projects that create neighborhood or infrastructure improvements, including community facilities/infrastructure in income qualified census tract/block groups.
- 3.) Expanding Opportunities for Low-to-Moderate Income Persons: includes services associated with job creation, job training and increasing employment opportunities for Norwich residents.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City has made a great effort to ensure that we meet our timeliness goals. In order to do this we are clear with our subrecipients on timely expenditures and have not hesitated to recapture funding that cannot be spent in a timely manner. We have revised our CDBG funded Property Rehabilitation Program to increase funding for eligible units to ensure that residents are getting all the services they need. In

doing this we have spent down our Return of Loan funds and successfully expended past years funds. The goals that have been established by the community are still relevant and the projects that are funded help meet those goals.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A Request for Proposals was published in the local newspaper for applicants eligible to apply for funds. Previous applicants were also notified by direct email. Applications were made available at the Community Development Office and online. Staff reviewed the applications received for compliance and eligibility. The Community Development Advisory Committee (CDAC) held both hybrid (Zoom) and in-person meetings (see attached minutes) which were open to the public.

A public hearing took place at the meeting of the Norwich City Council prior to voting on expenditures for the Annual Action Plan. Notice of the public hearing was published a minimum of 14 days in advance. All applicants for funding were notified via email of the Public hearing date.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A written comment was received from Children in Placement to the City Council members before the Public Hearing.

6. Summary of comments or views not accepted and the reasons for not accepting them

Not applicable.

7. Summary

The Community Development Office strives to ensure that the public has the opportunity to participate and comment on all aspects of the Annual Plan. Numerous meetings were held and public comment periods were advertised to allow for residents to participate. The City Council held a public hearing to hear from residents on the plan. Community Development staff were in attendance to address any questions.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Office of Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency responsible for overseeing the development of the Consolidated Plan and administering programs covered by the Plan is the City of Norwich, a State of Connecticut municipality. The City of Norwich's Community Development Department is responsible for administering the Consolidated Plan.

The primary public and private agencies that may be utilized in implementing Consolidated Plan programs include, but are not limited to, the City of Norwich, Continuum of Care agencies, the Norwich Housing Authority, neighborhood associations, faith-based organizations, governmental entities, and non-profit service and housing providers.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Norwich realizes the importance of collaboration and coordination between public and private housing as well as health and social service agencies. The city has adopted a Citizen Participation Plan for its Consolidated Plan and Annual Action Plan that identifies when public hearings and other consultations are to take place. This Plan was used in preparing this 2020-2024 Consolidated Plan and 2024 Annual Action Plan. The City of Norwich's Consolidated Plan and Action Plan were also prepared to comply with the consultation requirements of the CDBG, including consultation with the local Continuum of Care agencies.

Consultation on the development of this program year's plan began in January 2024 and was accomplished through a variety of strategies, including public notices, public and community meetings, direct correspondence and surveys. All efforts were made to contact appropriate parties and obtain their input for the content of this plan. These consultations, coupled with citizen participation, provided the direction for the plan development. HOME, HOPWA and ESG programs consultations are not a component since the city does not receive such funding.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Coordination will continue to be strengthened through regular interaction and meetings. Local networks address several priorities outlined in the CDBG plan. The CD staff and key municipal leaders participate on boards and commissions that represent these agencies. Connectivity to the subject matter provides for access to data and organizational trends. The Director of Norwich Human Services, another city department, serves on the Steering Committee of the CT Coalition to End Homelessness's Coordinated Access Network. CCEH is a statewide advocacy group that focuses on the most at-risk population and provides the Point-in-Time count for homelessness. Additionally, the Director runs the Norwich Task Force, made up of public and assisted housing providers, including supportive housing for those in recovery; private health, mental health, and service agencies; law enforcement, judicial, and legislative representatives. Human Services also manages the Regional Community Care Team, a coalition of direct service providers whose specialty is serving homeless populations, in addition to the Renters' Rebates programs in collaboration with the Norwich Housing Authority and other housing providers.

The City participates in a Coordinated Access Network (CAN) plan to increase preventative measures around homelessness, mental health and human service needs. This provides for a streamlined process to ensure fewer people "slip through the cracks" – higher level of attention ensures greater outcome. The City met with service providers, the Norwich Housing Authority and other assisted housing providers several times during the creation of this document. The City identified needs, conditions, programs, and activities. The discussion and data provided during the meeting is detailed in the Market Analysis section, MA-25, under Public and Assisted Housing. The City partnered with the Norwich

Housing Authority (NHA) in updating NHA facilities by providing CDBG funds for renovations and improvements. Other assisted housing providers include Thames Valley Council for Community Action (TVCCA). These agencies received CDBG funds in order to provide rapid rehousing, shelter diversion and temporary housing subsidies. Coordination between the City and private and governmental health, mental health and service agencies is primarily accomplished through the Norwich Human Services (NHS) department.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The coordination between the City and homeless service providers, agencies and shelters is primarily accomplished through the Norwich Human Services (NHS) department. The city does not receive or allocate ESG funds, but the City of Norwich 2020-2024 Consolidated Plan and the PY 2024 Action Plan is available to all Continuum of Care (CoC) providers within the city's jurisdiction. The CD Office held three public hearings/meetings to discuss the 5-Year Plan. One of these meetings focused on human services, and the CoC was represented at these meetings. The CoC meets regularly and provides an annual update to the city. The NHS Director participates in the CoC meetings and is a lead partner in the Coordinated Access Network (CAN) which focuses on high level process to provide holistic services to CoC related participants. The CDBG office reviews meeting minutes and attends partner agency meetings as schedules allow in order to better determine if any additional collaborations need to be encouraged. This process is on-going and will continue.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Not applicable. The City does not receive an ESG allocation.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Norwich Housing Authority
	Agency/Group/Organization Type	PHA Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City received considerable input on the public housing needs, plans, goals and programs of the NHA. The Housing Authority provided input into the City of Norwich Affordable Housing Plan. This information will be considered to improve programming and outcomes of the 2020-2024 Consolidated Plan and FY2024 Annual Action Plan and coordination between the City of Norwich and the NHA.
2	Agency/Group/Organization	NORWICH HUMAN SERVICES
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Economic Development Anti-poverty Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City received considerable input on the non-homeless and homeless needs of community. Outcomes include reduction in homelessness and increase in income. Additional outcomes/outputs are improved graduation rates, improved health and increase in employment. This information will be considered to improve programming and outcomes of the 2020-2024 Consolidated Plan and FY2024 Annual Plan and coordination between the City of Norwich, the business community, residents and neighborhoods.</p>
<p>3 Agency/Group/Organization</p>	<p>Norwich Planning and Neighborhood Services</p>
<p>Agency/Group/Organization Type</p>	<p>Housing Other government - Local Planning organization</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Market Analysis Economic Development</p>

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	There is a close relationship between the departments and as a result, the City received considerable input on market needs and general zoning/planning regulations that impact development decisions as well as an anti-blight strategy. This information will be considered to improve programming and outcomes of the 2020-2024 Consolidated Plan and FY2024 Annual Action Plan and coordination between the City of Norwich, future developments and Norwich residents.
4	Agency/Group/Organization	NORWICH RECREATION DEPARTMENT
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Health Other government - Local
	What section of the Plan was addressed by Consultation?	Quality of Life
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The offices work closely together and as a result the City received considerable input on quality of life issues related to suitable living environments and impacting youth, adults and seniors living in Norwich. This information will be considered to improve programming and outcomes of the 2020-2024 Consolidated Plan and 2024 Annual Action Plan and coordination between the City of Norwich and future quality of life program for Norwich residents

5	Agency/Group/Organization	Thames Valley Council for Community Action
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment Services - Victims Health Agency Child Welfare Agency Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City received considerable input on quality of life issues related to suitable living environments and impacting housing, homeless needs, workforce development programming, needs of seniors, adults and children living in Norwich. This information will be considered to improve programming and outcomes of the 2020-2024 Consolidated Plan and 2024 Annual Action Plan and coordination between the City of Norwich and future quality of life program for Norwich residents</p>	
<p>6</p>	<p>Agency/Group/Organization</p>	<p>CITY OF NORWICH OFFICE OF COMMUNITY DEVELOPMENT</p>
<p>Agency/Group/Organization Type</p>	<p>Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Grantee Department</p>	
<p>What section of the Plan was addressed by Consultation?</p>	<p>Broadband</p>	

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

In an effort to determine broadband availability information regarding availability was gathered from the FCC website. Additionally weekly phone calls with the Norwich Schools, Humans Services, Mayor and Norwich Community Development Corporation occurred during the pandemic to determine if there was widespread availability in Norwich. One outcome was to install broadband availability at neighborhood parks. Norwich Public Utilities was doing this to enhance availability in all neighborhoods. Reliable high-speed internet access is an issue for some Norwich households, particularly those earning low to moderate incomes. In 2020 and 2021, the City had extensive discussions with companies and the public utility company about narrowing the digital divide. Early on in the pandemic, the Mayor and the Superintendent of Schools were in communication with the service providers to ensure internet was available to those in need. The City has resources to support some limited improvements in internet speeds/connections for targeted economically-disadvantaged households. The City is continuing to make efforts to secure adequate internet and broadband services/connections for low- to moderate-income households and individuals, and will monitor state/federal rule changes and funding opportunities. In PY 2024, the City will continue to look for opportunities to increase internet access and provide reliable, adequate internet services to targeted communities. To this end, the Southeastern CT Council of Governments (SCCOG) reviewed the Broadband, Equity, Access and Deployment (BEAD) program for Norwich. The CT Dept. of Energy and Environmental Protection (DEEP) identified 190 multiple dwelling units housing over 2,500 people that may be underserved with reliable broadband in Norwich. SCCOG reviewed the data in order to qualify locations for potential future broadband funding. The City has a designated Floodplain District that consists of all lands designated as special flood hazard areas by the Federal Emergency Management Agency (FEMA) as well as all extended flood hazard areas as defined by the City's Zoning Ordinance. The City will continue assessing its Flood Plain management and the challenges that the City and other communities face as sea levels continue to rise and weather patterns change.

7	Agency/Group/Organization	Norwich Community Development Corporation
	Agency/Group/Organization Type	Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Weekly discussions had been held with groups during the pandemic. As a result the City have received consistent input on the non-homeless needs of the community. This information will be used to improve programming and outcomes in the Consolidated Plan and 2024 Annual Action Plan.
8	Agency/Group/Organization	United Community Family Services
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Health Services - Victims Health Agency Child Welfare Agency Regional organization Medical Service Provider
	What section of the Plan was addressed by Consultation?	Medical Service Provider

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City received considerable input on basic as well as medical needs of Norwich residents. Improved coordination includes connectivity to regional council of governments to address transportation issues related to health/medical professions. This information will be considered to improve programming and outcomes of the 2020-2024 Consolidated Plan and 2024 Annual Action Plan and coordination between the City of Norwich and its residents.</p>	
<p>9</p>	<p>Agency/Group/Organization</p>	<p>CITY OF NORWICH</p>
	<p>Agency/Group/Organization Type</p>	<p>Housing Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Other government - State Planning organization Business and Civic Leaders Grantee Department Neighborhood Organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Community Needs</p>

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The schools, social services, emergency management, health department, community development, planning, NCDC, state representatives/senators, fire department, police department and others were on a bi-weekly call to discuss all needs that were appearing in the community. While broadband, as noted in the 5 year plan, was available throughout the city, the discussion centered on cost. The City of Norwich, through Norwich Public Utilities (NPU) has been actively engaged in the "Everybody Learns" initiative, which is part of Governor Lamont's plan to expand broadband access in underserved communities across Connecticut. The program is administered by the Connecticut Education Network (CEN) and aims to bridge the digital divide by providing reliable internet connectivity to areas lacking adequate access. The City is continuing to make efforts to secure adequate internet and broadband services/connections for low- to moderate-income households and individuals, and will monitor state/federal rule changes and funding opportunities. To this end, the Southeastern CT Council of Governments (SCCOG) reviewed the Broadband, Equity, Access and Deployment (BEAD) program for Norwich. The CT Dept. of Energy and Environmental Protection (DEEP) identified 190 multiple dwelling units housing over 2,500 people that may be underserved with reliable broadband in Norwich. SCCOG reviewed the data in order to qualify locations for potential future broadband funding.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Norwich Human Services	The goals of the Strategic Plan have been coordinated with those of the Continuum of Care to make sure that areas of need such as homelessness, housing, case management and programming are addressed.
Plan of Conservation & Development	City of Norwich Department of Planning & Neighborhood Services	The goals of the Strategic Plan have been coordinated with those of the POCD. The POCD and the Comprehensive plan are the housing/business development regulations for the City as they relate to land use as well as the protection/advancement of neighborhoods. Overlapping these plans allows for positive, fair and measured growth for our community in a way that benefits the population as a whole.
City of Norwich Housing Needs Assessment	City of Norwich Department of Community Development	The goals of the Strategic Plan have been developed in concert with those contained in the Needs Assessment.
City of Norwich Economic Dev. Strategic Plan	City of Norwich Mayor's Office	The goals of the Strategic Plan have been developed in concert with those contained in the Mayor's Economic Development Strategic Plan in order to ensure priorities of both plans are addressed. Both plans have been created based on review of Economic Development Market Analysis and an understanding of growth capacity.
City of Norwich Affordable Housing Plan	City of Norwich Department of Community Development	The goals of the Strategic Plan are consistent with those contained in the Affordable Housing Plan.
Comprehensive Economic Development Strategy	Southeastern CT Enterprise Region	The goals of the Strategic Plan have been developed in concert with the regional CEDS in order to ensure priorities of job creation and economic stabilization are addressed.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

There is a high level of coordination among City departments, providers of services, legislators, educators and economic development initiatives. At the start of the pandemic, the Mayor initiated weekly calls with all of these groups. The calls only recently ended in March 2024. This practice provided for a high level of access and discussion.

Reliable high-speed internet access is an issue for some Norwich households, particularly those earning low to moderate incomes. In 2020 and 2021, the City had extensive discussions with companies and the public utility company about narrowing the digital divide. Early on in the pandemic, the Mayor and the Superintendent of Schools were in communication with the service providers to ensure internet was available to those in need. The City has resources to support some limited improvements in internet speeds/connections for targeted economically-disadvantaged households.

The City of Norwich, through Norwich Public Utilities (NPU) has been actively engaged in the "Everybody Learns" initiative, which is part of Governor Lamont's plan to expand broadband access in underserved communities across Connecticut. The program is administered by the Connecticut Education Network (CEN) and aims to bridge the digital divide by providing reliable internet connectivity to areas lacking adequate access. It's also known as the "CTFreeWiFi" project. **Norwich was one of the 40 communities invited to participate in the program, representing a significant opportunity to address the digital divide within our city.** The first phase of the program has been completed and now Norwich has **the largest deployment of access points in the Connecticut.** Under the "Everybody Learns" initiative, CEN has provided Norwich with 13 access points to be strategically distributed across the city. These access points, each covering a radius of several blocks, facilitate internet connectivity to the designated locations. Norwich's participation in the program extends to providing fiber access to these locations, which is a critical **component of the infrastructure required for broadband connectivity.** The service offered through the program encompasses public access to the internet, as well as the EduRoam service, catering to K-12 and higher education institutions within Norwich. This comprehensive approach ensures that students, educators, and community members can leverage the benefits of a reliable internet connection to enhance their learning, communication, and overall quality of life. During the first year of the program, CEN has overseen the management of the provided devices and access points at no cost to NPU or the City, and starting in the second year, CEN managed these devices as a service, subject to a fee. The City is continuing efforts to secure adequate internet and broadband services/connections for low- to moderate-income households and individuals, and will monitor state/federal rule changes and funding opportunities. To this end, the Southeastern CT Council of Governments (SCCOG) reviewed the Broadband, Equity, Access and Deployment (BEAD) program for Norwich. The CT Dept. of Energy and Environmental Protection (DEEP) identified 190 multiple dwelling units housing over 2,500 people that may be underserved with reliable broadband in Norwich. SCCOG reviewed the data in order to qualify locations for potential future broadband funding.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The process included an outreach hearing for the public, PHA residents, neighborhood associations, minorities, those with limited English proficiency, predominantly low and moderate income neighborhoods, the disabled, and the continuum of care; included input from the areas of housing, non-housing, community development, homelessness and the near homeless. This effort exceeded the requirements of the Citizen Participation Plan and provided input in establishing goals and strategies for the Consolidated Plan.

The Citizen Participation Plan was followed while preparing the 2024 Annual Action Plan. The Request for Proposals (RFP) was published in the local newspaper on January 5, 2023. The RFP was also posted on the official City of Norwich website. Applications were due into the CD office on February 2, 2024. Public Meetings were held in-person and via ZOOM on 2/29/2024, 3/5/24, 3/12/24 and 5/21/2024.

The City Council held a public hearing on June 17, 2024 to receive comments on the recommended allocations and plan for 2024-2025.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Please see attached meeting minutes.	Please see attached meeting minutes.	N/A	
2	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Please see attached meeting minutes.	Please see attached meeting minutes.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community	Please see attached meeting minutes.	Please see attached meeting minutes.	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	845,890	25,577	0	871,467	871,467	The estimated amount of CDBG funds available over the remainder of the planning period plus program income.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City encourages matching or leveraged funds with any CDBG award it makes to a non-profit organization requesting funding. Also, CDBG-funded Property Rehabilitation funds are used as a match for a HUD-funded Lead Hazard Reduction grant that is winding down. The City will be applying for a new Lead grant from HUD.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City may acquire property through tax foreclosure during the 5-year period. If financially feasible and approved by City Council, the City will make efforts to address needs identified in the plan, including creating open space, reducing blight, preserving affordable housing, and taking steps to improve income of residents. Any actions will work to meet national objectives and/or eligible activities associated with CDBG requirements.

Discussion

The City does its best to ensure that all resources are spent in a timely manner. The City also has a Lead Safe House that is used when tenants are relocated temporarily during lead abatement and CDBG-funded Property Rehabilitation work.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Decent, Affordable and Safe Housing	2020	2024	Affordable Housing Public Housing	City-wide	Affordable Housing	CDBG: \$459,712	Rental units rehabilitated: 110 Household Housing Unit Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Decent, Affordable and Safe Housing 2	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	City-wide	Affordable Housing	CDBG: \$85,000	Tenant-based rental assistance / Rapid Rehousing: 115 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Creating a Suitable Living Environment	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	City-wide	Promotion of Self-Sufficiency, Health & Safety	CDBG: \$132,000	Public service activities other than Low/Moderate Income Housing Benefit: 376 Persons Assisted
4	Creating a Suitable Living Environment 2	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	City-wide	Non-Housing Community Development	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
5	Economic Opportunity	2020	2024	Public Housing Homeless Non-Housing Community Development	City-wide	Economic Development	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
6	Administration	2020	2024	Administration			CDBG: \$169,178	

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	Decent, Affordable and Safe Housing
	Goal Description	
2	Goal Name	Decent, Affordable and Safe Housing 2
	Goal Description	
3	Goal Name	Creating a Suitable Living Environment
	Goal Description	
4	Goal Name	Creating a Suitable Living Environment 2
	Goal Description	
5	Goal Name	Economic Opportunity
	Goal Description	
6	Goal Name	Administration
	Goal Description	Program Income: \$25,577;

Projects

AP-35 Projects – 91.220(d)

Introduction

The Annual Action Plan process produced a number of projects to address priorities stated in the Consolidated Plan. Those priorities included providing: 1) decent housing; 2) a suitable living environment; and 3) economic opportunities, principally for low and moderate-income persons. The following nine programs/projects cover at least one of the three priorities.

Projects

#	Project Name
1	CD Administration FY2024
2	Children in Placement
3	Norwich Works
4	NHS Norwich Housing Assistance Program
5	TVCCA Homelessness Prevention
6	Madonna Place
7	Safe Futures
8	NHA Rosewood Manor Exterior Envelope Renovations Phase II
9	Property Rehabilitation & Code Correction

Table 3 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities were established in the 5-year plan. The Community Development Advisory Committee (CDAC) met with the groups and recommended funding based on those priorities. The City Council voted on these recommendations on June 17, 2024.

Job Training – Access to employment is a barrier to financial self-sufficiency. Training is for individuals in fields that have constant staffing needs. These include professions such as medical technician, certified nursing assistants (CNA), Phlebotomy, CDL equipment/truck operators, and early childhood education, where they will make a living wage.

Single/Multi-family Rehabilitation/Energy Efficiency/Handicap Accessibility- Norwich Rehabilitation program will continue energy efficiency upgrades for between 15-20 eligible properties receiving lead/rehabilitation work. Improving property values and lowering housing cost burden aid residents in preserving scarce resources. This also helps to protect and maintain our affordable housing stock. In addition, the Norwich Public Housing Authority will receive funding for exterior improvements including vinyl siding, lighting upgrades and storm doors in order to preserve and protect the integrity of

the Public Housing. The complex is home to LMI elderly and disabled.

Lastly, the City will continue efforts to improve housing accessibility options. Providing handicap access to houses aids residents who would otherwise be restricted from leaving their home. Due to the financial burdens associated with assisted living and nursing homes, many Norwich residents are aging in place. In many cases, the property is not handicap accessible and residents find themselves unable to fully utilize the property.

Homeless Services - TVCCA managed Homelessness Prevention Program continues to prioritize housing stability and to ensure any incidence of homelessness is rare, brief and non-recurring. Norwich's Department of Human Services will also undertake a similar program as well that offers housing assistance to Norwich residents.

Domestic Violence Prevention - The City has invested in programming to assist victims of domestic violence by addressing this issue at the time of the incident, providing support services during the criminal court cases and providing crisis intervention as well as on-going support.

AP-38 Project Summary
Project Summary Information

1	Project Name	CD Administration FY2024
	Target Area	City-wide
	Goals Supported	Administration
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$169,178
	Description	Administrative costs to operate the Community Development Office.
	Target Date	8/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	23 Union Street Norwich, CT 06360
	Planned Activities	
2	Project Name	Children in Placement
	Target Area	City-wide
	Goals Supported	Creating a Suitable Living Environment
	Needs Addressed	Promotion of Self-Sufficiency, Health & Safety
	Funding	CDBG: \$22,000
	Description	Guardian ad litem (GAL) child advocacy for abused and neglected Norwich children.
	Target Date	8/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 34 children.
	Location Description	Probate/ regional courts within the community.
	Planned Activities	
3	Project Name	Norwich Works
	Target Area	City-wide
	Goals Supported	Economic Opportunity
	Needs Addressed	Promotion of Self-Sufficiency, Health & Safety
	Funding	CDBG: \$85,000

	Description	Address barriers to employment and facilitate training program enrollment.
	Target Date	8/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 LMI Norwich residents will receive assistance with job training enrollment.
	Location Description	Norwich Dept. of Human Services City Hall 100 Broadway, Norwich, Ct
	Planned Activities	
4	Project Name	NHS Norwich Housing Assistance Program
	Target Area	City-wide
	Goals Supported	Decent, Affordable and Safe Housing 2
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$70,000
	Description	Housing Assistance Program through the Norwich Dept. of Human Services
	Target Date	8/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	50 clients will be assisted with system navigation and financial assistance.
	Location Description	Department of Human Services, City Hall 100 Broadway, Norwich, CT 06360.
	Planned Activities	
5	Project Name	TVCCA Homelessness Prevention
	Target Area	City-wide
	Goals Supported	Decent, Affordable and Safe Housing 2
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$15,000
	Description	Homelessness Prevention and shelter diversion for Norwich families.
	Target Date	8/31/2025

	Estimate the number and type of families that will benefit from the proposed activities	Homelessness Prevention/ Diversion financial assistance to approximately 65 Norwich residents and resolution of housing crisis.
	Location Description	401 West Thames Street, Norwich , CT
	Planned Activities	
6	Project Name	Madonna Place
	Target Area	City-wide
	Goals Supported	Creating a Suitable Living Environment
	Needs Addressed	Promotion of Self-Sufficiency, Health & Safety
	Funding	CDBG: \$15,000
	Description	Community Outreach Plus Education (COPE)
	Target Date	8/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	200 Norwich households.
	Location Description	240 Main Street, Norwich, CT 06360
	Planned Activities	
7	Project Name	Safe Futures
	Target Area	City-wide
	Goals Supported	Creating a Suitable Living Environment
	Needs Addressed	Promotion of Self-Sufficiency, Health & Safety
	Funding	CDBG: \$10,000
	Description	VALE victim advocacy work with Norwich Police Dept.
	Target Date	8/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 100 Norwich residents will be served by VALE advocate being available for one day a week. An estimated 800 Norwich residents are expected to be served at the walk-in office.
	Location Description	Norwich Police Dept. 70 Thames Street, Norwich, CT & 241 Main Street, Norwich, CT 06360.
	Planned Activities	
	Project Name	NHA Rosewood Manor Exterior Envelope Renovations Phase II

8	Target Area	
	Goals Supported	Decent, Affordable and Safe Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$219,712
	Description	Rosewood Manor Phase II of Exterior Envelope Renovations
	Target Date	8/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	All residents of the state elderly housing complex, an estimated 110 elderly/ disabled households (Phase II component = 55 HH).
	Location Description	Rosewood Manor 335 Hamilton Avenue, Norwich, CT 06360
	Planned Activities	
9	Project Name	Property Rehabilitation & Code Correction
	Target Area	City-wide
	Goals Supported	Decent, Affordable and Safe Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$240,000
	Description	Rehabilitation and repair of Norwich properties with LMI residents.
	Target Date	8/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 LMI Norwich households.
	Location Description	All households will be located with the Norwich's city limits.
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City uses a city-wide approach to obligating funds.

Geographic Distribution

Target Area	Percentage of Funds
City-wide	100

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Public Service activities will be City-wide and will benefit Low and Moderate Income Persons/Households. The Affordable Housing renovations will be located at a LMI NHA facility. The Property Rehabilitation and Code Correction rehabilitation and repair work will occur City-wide.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The U.S. Department of Housing and Urban Development (HUD) defines "affordable" as housing that costs no more than 30 percent of a household's monthly income. That means rent and utilities in an apartment or the monthly mortgage payment and housing expenses for a homeowner should be less than 30 percent of a household's monthly income to be considered affordable.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	135
Special-Needs	0
Total	135

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	115
The Production of New Units	0
Rehab of Existing Units	20
Acquisition of Existing Units	0
Total	135

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

Norwich will continue the funding of property rehabilitation projects that work to reduce the housing cost burden of low-to-moderate income individuals. Through the Rehabilitation/Lead abatement Program, the City will aid homeowners in bringing properties “up-to-code” while making the home “lead safe”. Units receive energy efficiency upgrades helping to reduce utility costs which increases available income. Reduced cost burden, increase in property values and reduction in crime are a few consequential outcomes. The program will benefit 20 units of housing.

The Norwich community works hard to reach out to homeless and those at risk of being homeless on a year-round, non-stop basis. During warmer months, residents find “homes” in unexpected and sometimes unpleasant places. During the winter months, however, housing for this at risk population becomes difficult. During the next program year, the City will address the issue of homelessness by implementing a different strategy. Instead of providing temporary shelter for this most at-risk population, TVCCA and Norwich Human Services will stabilize residents through permanent housing. CDBG funds will be used to provide temporary rental subsidies to prevent homelessness. These subsidies will not exceed 3 months. This program will benefit approximately 115 Norwich residents

through subsidies/financial assistance, access to housing and counseling. The City will also work with programs to provide domestic violence intervention; youth education and mentoring; English language education; and job training.

Please also see information in the next section under public housing.

AP-60 Public Housing – 91.220(h)

Introduction

The Norwich Housing Authority (NHA) owns/manages 686 units of public housing of which 177 are federal and 509 are state. NHA also administers 514 Section 8/ Housing Choice Vouchers that are tenant based. The mission of the NHA is to develop and operate each development solely for the purpose of providing decent, safe and sanitary housing for eligible individuals and families in a manner that promotes the serviceability, economy, efficiency and stability of the developments, and the economic and social well-being of the residents.

To achieve this, the Authority places a high priority on maintaining and rehabbing existing developments. The Authority strives to balance the needs of residents versus the economic realities facing all public housing authorities with the goal being to retain the existing affordable housing stock. The Authority focuses on reducing the cost burden for extremely low income and very low income renter households and improving energy efficiency of its housing stock. Through the efforts of the property managers and resident services coordinators, the Authority tries to be more than just a landlord by meeting the overall requirements of its residents.

Actions planned during the next year to address the needs to public housing

For FY2024 the Office of Community Development will invest \$219,712 in building rehabilitation of the exterior envelope at Norwich Housing Authority's Rosewood Manor. All units are very low-income, State Elderly/Disabled public housing. The units were constructed in 1970 and 1981 and consists of 110 units over 14 buildings.

This is a State, not a federal, public housing facility, and therefore, does not receive adequate funds for maintenance.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

In order to encourage public housing residents to become more involved in homeownership opportunities, it is necessary to increase individuals earning potential. In order to purchase a home, residents must improve credit, decrease debt and save. This can only be accomplished through increasing income. This requires greater employability. To promote employment opportunities for very-low to moderate income residents, when appropriate, all subrecipients will be required to sign the Section 3 Certification which states the purpose of Section 3 and that work performed under this contract is subject to the requirements of Section 3. The documentation lists requirements for recruiting Section 3 residents, which includes: where job notices/advertisements should be listed to ensure Section 3 residents have an opportunity to apply; maintaining a list of Section 3 residents who have previously applied for job opportunities; and that the contractor must certify that vacant employment and training positions were not filled to circumvent the contractor's obligation under 24 CFR Part 135. Contractors must sign that they will make every effort to "...comply to the greatest extent feasible

with the objectives and percentage goals established in the Section 3 Plan for Housing and Community Development Assistance of the City of Norwich.”

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

Maintaining decent housing for low-income and disabled individuals is much less expensive than having to maintain the same individuals in shelters, hospitals or at assisted living facilities at the government’s expense. The maintenance of this housing at affordable levels keeps the cost of this service within reasonable limits for the government.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The service providers funded by the Continuum of Care grant include a wide variety of service providers. The vast array of services offered through these programs include two-year transitional housing for homeless young adult parents and women with children, a family homeless shelter, supportive housing for single adults, security deposit, rental assistance, utility assistance and food assistance programs for populations at risk for homelessness, landlord-tenant mediation programs, mobile and stationary medical care for elderly individuals and individuals with HIV, case management services, mental health services, life skills counseling and transportation for residents of supportive housing.

CDBG funds administered through Thames Valley Council for Community Action (TVCCA) and the Norwich Department of Human Services will do several things to support homeless individuals in their quest to become housed and to prevent homelessness for individuals on the edge.

The Norwich Public Schools uses the McKinney-Vento assistance to provide transportation to the school of origin of clients, to the staff salary for a paraprofessional who helps homeless children and to provide partial payment of a salary for the coordinator of homeless services at the Norwich Public Schools. The City of Norwich Housing Authority, Department of Human Services and Office of Community Development work closely together on retaining vouchers for residents living in subsidized complexes that have been privatizing. The local shelter, TVCCA, also administers additional vouchers to place families in permanent affordable housing. The Norwich Housing Authority managed 514 Housing Choice vouchers for Norwich residents in the past year. The City also has a remaining tranche of CDBG-CV funds that will be reallocated in order to close out the grant funding.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Norwich Community Care Team, a group comprised of 19 agencies that provide services across an array of disciplines, will provide temporary rapid re-housing vouchers to allow individuals to remain housed instead of being accepted into a shelter. These individuals will receive counseling and financial self-sufficiency information that will work to increase personal stability. This assistance will not exceed more than 3-months per CDBG regulations. Sheltering is a temporary solution and has proven to be less cost effective than permanent housing. TVCCA will offer services targeting families needing shelter and permanent housing opportunities.

A number of activities and services are funded to help the needs of the homeless and other special needs populations. Overall, these services address the high priority of reducing homelessness and the threat of becoming homeless. The City will fund programs to alleviate homelessness include working with local providers to provide stability to those that are transitioning from a shelter to their own

apartment, energy assistance, meals, food staples and counseling.

Addressing the emergency shelter and transitional housing needs of homeless persons

Norwich participates in the Coordinated Access Network (CAN). A CAN provides people facing housing crises a single access point to community resources. All Continuums of Care must establish a comprehensive and standardized coordinated access system for shelter, prevention, rapid rehousing, transitional housing and permanent supportive housing. (A CoC is a geographical administrative unit through which HUD funds are distributed).

In a CAN, the 2-1-1 Infoline serves as the gateway to a streamlined process for helping clients facing homelessness. The 2-1-1 Infoline is a single telephone source for information about community services, referrals to human services programs, and crisis intervention. The 2-1-1 website (www.211ct.org) also provides information for individuals and families facing homelessness, including information about mortgage and rental payment assistance programs.

The CAN process includes an initial screening over-the-phone to assess issues and other immediate resources available. If these options do not meet the client's needs, the screener refers the client to meet with a CAN intake team.

CAN Intake: the team first attempts shelter diversion, which may include (1) mediation between the client/landlord or (2) financial assistance. If shelter diversion efforts are not successful, the team completes a full assessment and refers the client (1) to a shelter or, (2) if a shelter is not available, to the homeless outreach team (HOT).

CAN Hubs are locations set up where persons experiencing literal homelessness receive more localized assistance, and through these hubs, CANs are able to address the needs of people living in unsheltered situations and unable to navigate the existing homeless response system.

The Housing Placement: focus is to move clients into a permanent living situation as quickly as possible through "rapid rehousing." Rapid rehousing means moving clients "from shelter or emergency situations into housing quickly and creating stability once they are housed." If a client needs more intensive assistance, a referral to CAN Housing Team occurs. The team, in collaboration with a community care team, assigns the client to housing. The care team provides community-level accountability for all housing placements, including:

1. permanent supportive housing, i.e., affordable housing linked to community based services such as case management and employment support;
2. critical time intervention, i.e., assistance is provided to individuals with mental illness transitioning from hospitals, shelters, prisons, or other facilities;
3. treatment and recovery housing, i.e., housing associated with intensive substance abuse recovery programs, and
4. transitional housing, i.e., short term supportive housing, generally from two to 24 months.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are multiple levels of homelessness and multiple activities used to reduce and potentially end homelessness. The City is adjusting its current strategy to end homelessness by increasing permanent housing solutions through temporary rental subsidies and other means. The City closed its winter overflow shelter in 2013 to expend resources on the strategies of rapid re-housing and shelter diversion. (Shelter services were provided by the regional, state funded shelter, the New London Homeless Hospitality Center under the HUD mandated process of coordinated access to shelter.) At the same time, individuals are paired with resources that include: job training and job creation (incentives for businesses to hire LMI residents); shelters; mental health and addiction related services, financial counseling; utility assistance; and resources to reduce food scarcity concerns.

As previously mentioned, the City participates in the Continuum of Care and shares services along a broad array of providers. Homelessness Prevention Services are provided by several members including Norwich Human Services, the United Way, Catholic Charities, Bethsaida Community Inc., the CT Dept. of Children & Families (DCF), Child and Family Agency, Reliance House, Salvation Army, Sound Community Services, SMHA, Stonington Institute, TVCCA, Thames River Family Program, the Women's Center. In addition, Norwich Human Services will provide emergency rental assistance to a greater number of individuals in order to increase permanent housing opportunities. Extremely low income individuals receive free or reduced legal assistance, counseling and advocacy assistance, job training opportunities, and emergency funds for food as well as shelter support.

The City works with the Eastern Partnership to End Homelessness and the other providers to meet the need and connect the most vulnerable of populations with supportive services that allow individual to achieve as much independency and self-sufficiency as possible. The Partnership is now a sub-continuum of care as it has merged with the Balance of State Continuum for better efficiencies.

Case management teams will look to create a community profile to uncover city-wide needs that are not being addressed adequately or efficiently. Conversations with residents include a focus on barriers to stability as well as income, emotional, physical, and educational needs of the clients. Norwich was the first to implement the Community Care Team model which is a recognized state best practice and is incorporated into many towns Ten Year Plans for coordinating care within this population.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities,

foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The State of Connecticut mandates that discharges from foster care, health care, mental health facilities and the Department of Corrections be done in such a way as to minimize risk of homelessness. The Continuum of Care partners ensure that the proper steps are taken with regard to discharge planning. The following narrative is from the Continuum of Care Application:

Foster Care

Connecticut has built in an Independent Living Program that offers young people a continuum of independent living services along with specialized case management to ensure a successful transition to productive community life. The Community Housing Assistance Program provides youth aging out of Foster Care with a subsidy to cover living expenses.

Health Care

The two local hospitals, Lawrence and Memorial (New London) and Backus Hospital (Norwich) current discharge practices includes providing case management services. With the exception of extreme situations, local hospitals do not discharge into emergency shelters, the street or HUD McKinney–Vento funded beds. The New London Hospitality Center had seven respite shelter beds funded by L&M Hospital for homeless people discharged from the hospital. These beds are monitored by Community Health Center medical staff.

Mental Health

The State of Connecticut Department of Mental Health and Addiction Services have policies in place that dictate that every attempt shall be made to verify discharge housing arrangements. Clients are not discharged into emergency shelters, the street or HUD McKinney–Vento funded beds.

Corrections

The State of Connecticut Department of Corrections continues to complete an Offender Accountability Plan for each inmate, program outline and expectations during the entire time of incarceration. A standardized discharge plan is completed with inmates at the end of sentence, addressing issues including housing, identification and community resource needs. The Department has significantly increased staffing and the number of halfway house beds for parole and community services and contracts for a wide range of residential services in the community.

Discussion

One of the key strategies for homeless prevention is employment development. The goal is enhance a person's ability to obtain and keep a job and to make an adequate income to be self-sufficient. These resources are described under job training initiatives in Section MA-45 Non- Housing Community Development Assets of the Consolidated Plan. The City also works diligently to expand and conserve its affordable housing inventory, especially affordable rental housing that benefits the extremely low and low income households who are most at risk of becoming homeless. The Continuum of Care agencies work closely with hospitals in the region to address their discharge policies to avoid discharging patients

into homelessness and the school system families to ensure that they are not falling through the cracks. The City will continue to address the needs of the non-homeless special needs to ensure the most vulnerable of populations are protected. This includes working with the Continuum of Care, Southeastern Mental Health Affiliates and the partner agencies affiliated with these programs and the activities mentioned previously.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The State of Connecticut still remains as the location with one of the highest state-wide housing priced markets. Although there are high paying jobs in the region such as Electric Boat, in New London County, the high prices combined with fewer lower skilled jobs, lack of transportation and lower wages creates a situation where housing choice is impaired. The City of Norwich, while one of the highest providers of affordable housing in the region, continues to try to increase the supply of affordable housing through its Property Rehab program.

In the 2024 program year, the Norwich Property Rehab Program will make 15-20 housing units lead safe and provide rehabilitation funding to 20 of those housing units. As part of the rehabilitation program, the majority of units will receive energy efficiency upgrades that include windows, heating and insulation. As a result, the rehabilitation program not only improves housing stock while providing adequate housing for very-low to moderate income individuals, it also works to reduce housing cost burden.

Low wages in the region work to impair housing choice. Therefore, it requires more than just a housing rehabilitation strategy to make housing affordable. The City of Norwich has committed a significant portion of its grant to attacking the sources of poverty at the root. The job training assistance program will be augmented to train eligible applicants for higher paying jobs. Enabling people to earn living wages and retain more of their earnings by assisting them with basic needs such as education, childcare and food will improve their ability to have a choice of housing.

From a policy perspective, the City will focus on helping to support an increase in the housing and community development function in the Congressional budget resolution(s), specifically HUD-related funding. Deep federal cuts decrease the availability of affordable housing, and the lack of affordable housing impacts all facets of the American economy. It is a primary driver of homelessness, prevents stability for those slightly above poverty and works to create additional health and safety barriers for **low-to-moderate income people**.

The City will work to advocate for Housing Choice Vouchers program for Norwich Housing Authority. Community Development will work to educate elected officials and residents on the real impact of supportive housing and affordable housing programs. We will work with organizations to help advocate for policies that not only remove barriers directly but also provide adequate resources to meet the HUD housing objectives.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

City of Norwich plans to work to remove barriers to affordable housing and the financial impact of efforts to protect public health and safety by taking actions to reduce costs or provide off-setting

financial incentives to assist in the production of safe, high quality, affordable housing. To mitigate the impacts of these barriers, the City will:

- Apply for State and federal funding to gap finance affordable housing production and rehabilitation of existing affordable housing stock.
- Continue to streamline the environmental review process for housing developments, using available state categorical exemptions and federal categorical exclusions, when applicable.
- Continue to improve the permitting processing and planning approval processes to minimize the delay in housing development in general and affordable housing development in particular.
- Continue to provide rehabilitation assistance and homeownership assistance, and to assist in the construction and preservation of affordable housing.

The Southeastern Connecticut Housing Needs Assessment indicates that Norwich has already undertaken many actions that provide for the development of affordable housing. In 2022, the City of Norwich prepared and adopted an Affordable Housing Plan, which was required by the State of Connecticut, and supported that. The City's Plan of Conservation and Development encourages the creation of housing, which is affordable, and guiding residential development in ways that support overall community structure.

A number of recommendations have also been discussed, including:

1. Establishing and assisting with a local Fair Rent Commission to ensure that tenants are being treated fairly to eliminate excessive rental charges for housing accommodations within the community;
2. Revising the Zoning Regulations to encourage transit oriented development and higher density housing to create more opportunities for the development of affordable housing units.

Discussion:

Norwich provides a significant amount of affordable housing for the region and has remained amenable to building additional units.

AP-85 Other Actions – 91.220(k)

Introduction:

In order to address obstacles to meet underserved needs, foster affordable housing and reduce the number of poverty-level families, the City will focus on three overarching priorities and objectives during the next year. We will work to (1) Provide Decent Affordable Housing by managing programs that increase and promote code improvement and energy efficient housing; (2) Create a Suitable Living Environment by focusing on activities working to address quality of life issues that encourage collaboration and foster a sense of community on a city-wide scale, and (3) Expand Economic Opportunities for Low-to-Moderate Income Residents by supporting programs that increase self-sufficiency and stability of residents.

Actions planned to address obstacles to meeting underserved needs

Provide Decent Affordable Housing - The City will continue to provide a Property Rehabilitation Program, which is available to both owner-occupants and investor-owners. The program anticipates performing full property rehabilitation including lead hazard reduction for 20 housing units and associated project delivery costs (partial salary and fringe benefits for Rehab/Lead Officer and Program Assistant.) The Lead Hazard Reduction Program will make units lead-safe, and the program requires rents to remain accessible to low and moderate-income renters after completion of rehabilitation.

The City of Norwich is unique in that it has its own utility company. Norwich Public Utilities (NPU) provides electricity, gas, water and sewer to residents. The City will partner using local dollars and the Connecticut Energy Efficiency Fund to help our residents lower their utility costs and housing cost burden, and NPU will provide energy audits and energy solutions, while working to incentivize residents to upgrade antiquated systems.

Southeastern Connecticut is home to a broad range of individuals who hail from diverse backgrounds in education, wealth, race and ethnicity. While the region is diverse, the community has the same concerns involving crime, education, poverty and infrastructure maintenance found in more densely settled regions. In those more densely populated settled regions, you will find a multitude of social service agencies and non-profits available to assist extremely low-to-low-moderate income individuals. Norwich provides many resources towards assisting low-income individuals. In FY2024, programs that help increase job training skills, provide transportation to and from work, and provide permanent housing instead of sheltered housing will be funded.

Actions planned to foster and maintain affordable housing

Create a Suitable Living Environment – Improving quality of life has a different meaning based on what your needs are. It can begin, for some, at a young age. Learning proper behavior, language, social skills, values, attitude and work ethic early on increases the opportunities in the future. It also works to

strengthen community ties and improve neighborhood safety through better communication. That is why the City is investing in: a training and job placement program for youth that lead into a career path; guardians ad litem for DCF children; domestic violence services and housing assistance programs to ensure housing stability.

Expand Economic Opportunity - There are a number of key methods to increase self-sufficiency and stability of residents. It can be achieved by increasing residents' income, decreasing debt or financial obligations, increasing assets and improving their ability to communicate effectively.

Actions planned to reduce lead-based paint hazards

The City will continue to address Lead Based Paint in coordination with the Property Rehabilitation Program. In 2019, the CD office received another \$2.9 million Lead Based Paint Hazard Control grant targeted to residential properties from HUD's Office of Healthy Homes. The \$2.9 million grant allows the Rehab Program to increase its volume of lead safe housing unit production annually, and it allows the City to provide full-time community outreach in multiple languages, thereby educating people on lead hazards.

Capacity Building Efforts:

- Retaining Lead/Rehabilitation Officer to provide overall project delivery and oversight;
- Use of designated Intake/Outreach Specialist to manage outreach, recruitment and community coordination;
- Use per-diem Diversity Outreach Specialists to better assist/access underserved and limited English proficient populations;
- Ability to provide blood screenings to children under the age of six;
- Certified Contractor training/education to build a trained workforce, and
- Training/Education to property owners, renters and multiple housing/health inspectors, that is, fire marshals, building inspectors and health inspectors.

Actions planned to reduce the number of poverty-level families

The anti-poverty strategy uses existing job training and social service programs to increase employment marketability, household income, and housing options. The City's anti-poverty strategy also includes direct activities that focus on job creation. In Norwich, there are a number of barriers to employment, including transportation, affordable child care, health/medical care and even language skills.

As a means of reducing the number of persons with incomes below the poverty line and reducing employment barriers, the City will continue to coordinate its efforts with those of other public and private organizations providing economic development and job training programs. Over the last few years, the number of public, quasi-public, and nonprofit organizations providing economic development and job training services in Norwich has increased. This includes programming for youth that teaches

basic jobs skills and exposes youth to paid opportunities where they are counseled in the position by case managers as well as employee supervisors. This works to reduce future barriers to employment while building real life job experience.

As part of job training, participants have previously been eligible to receive safety-net assistance, such as temporary transportation and child-care assistance. However, these funds are limited based on application and allocation from CDBG or other resources. There is no on-going source of funding. To stimulate business growth, the Norwich Human Services Department has been using CDBG funds to encourage Norwich businesses to hire Norwich residents that are LMI. The strategy not only focuses on individual businesses, but works to tie in the job training programs. This way, Norwich residents graduating from the training programs have a greater chance of becoming employed.

We will continue to work with Norwich Human Services to provide training to LMI individuals in the 2024 program year.

Actions planned to develop institutional structure

The Community Development Administration currently administers the Community Development Block Grant program and in past years, has administered a series of Connecticut Department of Economic and Community Development grants as well as the City's CDBG-R, and CDBG-CV grants and has administered the aforementioned Lead-based Paint Hazard grant. As such, it has established itself as the lead agency in the City for housing related programs, except for the local public housing authority. Long standing financial, as well as professional, ties serve to assist communications between the Community Development Office and the staff of the Norwich Housing Authority. The Community Development staff and the staff of the Norwich Housing Authority are in contact with each other on a regular basis to discuss the needs of the City and ongoing projects.

Actions planned to enhance coordination between public and private housing and social service agencies

Norwich has a good history of successful partnerships aimed at providing housing and community development programs to its citizens. A variety of public and private resources are coordinated to help Norwich families and individuals through traditional and innovative approaches to meeting the needs. Annually, local service providers and departments are invited to submit applications for funding. The funds are awarded to eligible nonprofit, for-profit, faith-based, and other organizations to implement community and economic development programs. The funds through this process are primarily available for programs that benefit low and moderate-income persons of Norwich and must be aligned with the City of Norwich's 5-year Consolidated Plan.

The Office of Community Development will continue to work with key local government departments to carry out housing and community development strategies. Other partners include but are not limited to: Police Department, Fire Department, Public Works, Engineering, Human Services, Parks & Recreation, the Office of Planning and Neighborhood Services, Norwich Housing Authority, Uncas Health District,

Norwich Public Utilities, Norwich Public Schools, and the Lead Hazard Reduction Program. All of these departments have a role in shaping and maintaining healthy communities. The Office of Community Development will communicate and coordinate with appropriate departments as needed and monitor ongoing projects. Equally important are the partnerships with local nonprofit service providers, homeless service and housing providers, community housing development organizations, community development corporations, faith-based institutions, organizations serving persons with special needs, foundations, intermediaries, private housing developers, quasi-government agencies and others. The partnerships may include the grant funding, coordination with programs provided through these organizations, leveraging resources, information sharing, and other activities aimed at identifying and meeting the needs within the community.

Discussion:

The Mayor's office had been holding bi-weekly phone calls with key staff and community representatives including the local Health District, clinics, and food banks with the focus on the COVID pandemic, and this only ended at the end of March 2024. State representatives and legislators were included on these calls and had been exceptionally helpful in keeping City staff informed of what was happening at the state level.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

\$25,577 in Revolving loan funds are anticipated to be repaid to the program and immediately spent back on residential property rehabilitation projects and administrative costs.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	25,577
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	25,577

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Attachments

Citizen Participation Comments

CITY OF NORWICH –ANNUAL PLAN 2024-2025

Citizen Comments

A written comment from the Children in Placement organization to the City Council was received before the Public Hearing.



☎ 203-784-0344 📠 203-784-0347

✉ office@childreninplacement.org

📍 470 James Street, Suite 007
New Haven, CT 06513

June 17, 2024

Dear Norwich Council Members,

Children in Placement is so appreciative of your consideration and generous support of Norwich's abused and neglected children.

As you know, Children in Placement has served child victims of abuse and neglect for many years. We are hopeful to fulfill an even greater mission and reach more children through a series of initiatives in the coming year, and the funds will certainly help.

Our mission is to advocate for effective judicial review, supportive services, and safe permanent homes on behalf of Connecticut's abused/neglected children. Helping these at-risk children and youth is the core of who we are. In fact, our volunteers log countless hours annually advocating and supporting children, youth and families.

Our current and future success is made possible by the generosity of our funders. We wish you peace and success in the future.

With deep gratitude,

Janet Freimuth
Executive Director

REGIONAL LOCATIONS

Bridgport • Hartford • Middletown • New Britain • New Haven • Rockville • Torrington • Waterbury • Waterford • Willimantic • CT Probate Courts

www.childreninplacement.org



CITY OF NORWICH
Office of Community Development
73 Union St 2nd Floor
Norwich, Ct 06390
Telephone (860) 823-3770
Fax (860) 823-3715

AGENDA

Please be advised there will be an organizational meeting of the

Community Development Advisory Committee (CDAC)

Wednesday February 7, 2024 5:30 PM

Lower-Level Conference Room 23 Union Street Norwich, CT 06360

1. Call to Order
2. Approval of Minutes
3. PY50 application binders distribution
4. Subrecipient updates
5. Questions
6. Adjournment

**Community Development Advisory Committee
(CDAC) Meeting Minutes
Wednesday, February 7, 2024 -- 5:30 PM
Lower-Level Conference Room 23 Union Street Norwich, CT
06360**

Members Present: Angela Duhaime, Gemma Fabris and Mark Marcy,
Members Absent: Larry Rice and Sean Barnes
Others Present: Kathy Crees (CD Consultant) and Sandra Gaitan-Brown (staff)

1. The CDAC was called to order at 5:40 PM.

2. Approval of Minutes

Upon motion made by Mark Marcy, seconded by Gemma Fabris, the committee voted to approve the draft of the 4/6/23 meeting minutes; motion carried unanimously.

3. PY50 application binders were distributed.

4. Subrecipients updates

Discussion about subrecipients' last year performance was held. Kathy Crees discussed with the CDAC members the importance of Subrecipient's compliance with the program requirements such as on time reporting and expenditures, as well as the organization's capability to manage CDBG funds and follow through with all of the program requirements.

5. Adjournment

Motion was made by Gemma and seconded by Mark Marcy to adjourn the meeting at 6:15 pm. Motion was carried unanimously.

Respectfully Submitted,

Sandra Gaitan-Brown
Community Development Program Assistant



CITY OF NORWICH
Office of Community Development
23 Union St 2nd Floor
Norwich, CT 06360
Telephone (860) 823-3770
Fax (860) 823-3715

AGENDA

Please be advised there will be a Hybrid meeting of the
Community Development Advisory Committee (CDAC)

Thursday February 29, 2024 5:00 PM

Lower-Level Conference Room 23 Union Street Norwich, CT 06360

Zoom Meeting ID: 899 8851 7813 Passcode: 537569
<https://us02web.zoom.us/j/89988517813?pwd=aHRBUWx2WmsdVMTZMUsQ5eGxNNULFLUT09>

1. Call to Order
2. Approval of Minutes
3. Election of Chairperson
4. Subrecipient presentations
 - 5:30 PM Children in Placement - Guardian ad Litem (GAL)
 - 5:40 PM Big Brothers Big Sisters-Community School- Based Mentoring
 - 5:50 PM NHS Norwich Works
 - 6:00 PM NHS Housing Assistance Program
 - 6:10 PM Immigration Advocacy Support Center (IASC)
 - 6:20 PM Thames River Community Service – Stability For Young Adults
 - 6:30 PM TVCCA Homelessness Prevention
 - 6:40 PM Madonna Place COPE
 - 6:50 PM Safe Futures
 - 7:00 PM Martin House Housing Advocacy & Placement
 - 7:10 PM United Way of Southeastern CT Labor Food Center
5. Other Business
6. Adjournment

Community Development Advisory Committee (CDAC)
Meeting Minutes
Thursday, February 29, 2024 -- 5:00 PM
Lower-Level Conference Room 23 Union Street Norwich, CT 06360

Members Present: Angela Duhaime, Gemma Fabris, Larry Rice and Mark Marcy

Members Absent:

Others Present: Craig Kleman (staff), Kathy Cross (CD Consultant) and Sandra Galvan-Brown (staff)

1. The CDAC was called to order at 5:08 PM.

2. Approval of Minutes

Upon motion made by Mark Marcy, seconded by Gemma Fabris, the committee voted to approve the draft of the 4/6/23 meeting minutes; motion carried unanimously.

3. Motion was made by Mark Marcy to elect Gemma Fabris for the chairperson position, seconded by Angela Duhaime, motion carried unanimously.

4. Presentation schedule for the meeting was as follows:

5:15 PM Children in Placement – Guardian at Litem (GAL)
5:30 PM Martin House Housing - Advocacy & Placement
5:50 PM Big Brothers Big Sisters – Community School-Based Mentoring
6:00 PM NHS – Norwich Works
6:10 PM NHS – Housing Assistance Program
6:20 PM Immigration Advocacy Support Center (IASC)
6:30 PM Thomas River Community Service - Stability for Young Adults
6:40 PM TVCCA – Homelessness Prevention
6:50 PM Madonna Elton – COPE
7:00 PM Safe Returns
7:10 PM United Way of Southeastern CT - Labor Pond Center

Children in Placement (CIP) – Guardian at Litem (GAL): \$30,000

Executive Director Janet Freimuth presented the application and an additional handout to the committee. She stated the CIP mission is to advocate for the best interest of the abused and neglected children within the welfare and judicial systems. CIP volunteers provide individualized support to one or two cases at a time; currently the team is serving 23 children from the city. Mark questioned page 15 of the application, where the figures did not make sense. Janet realized the error and offered to submit a revised form. CIP is requesting assistance to support the Regional Manager that supports Norwich and the Manager who oversees the advocates and cases. Kathy Cross asked how many cases were served in the region, if CDBG funds represent 48 percent of the salary, and if 48 percent of the clients are from Norwich. The response provided was that 61 children were served in the region and about half of them were from Norwich.

Martin House - Advocacy & Placement: \$25,000.

Executive Director Jon Madeira presented the application. Martin House is requesting funds for the above new program that will work with selected residents who have demonstrated the willingness and ability to live more independently in the community. The CDBG funds would be utilized for half of the cost of a full-time Housing Advocate; this position is much needed for the program. Jon highlighted some of their challenges: after Covid they lost a lot of housing, 30 people are on the waiting list and they had to turn people away. Mark Marcy asked if the idea was to place more capable residents into the community. Jon stated they already have a transition program but the problem is that housing is very limited and to find a place for these residents is so involved that they need someone to concentrate on doing that so they can create more capacity. Mark Marcy asked if the residents of Martin House are Norwich residents. Jon confirmed that they are Norwich residents and he added that the residents prefer Norwich for housing. Kathy Cross questioned if according with their application the CDBG funds will only benefit 12 clients. Jon said they hope for more but because of the difficulty finding housing, they did not want to overbook the number. Craig Kleman asked if they work with individuals with mental health and addiction. Jon confirmed and added that they also work with the homeless population in general. Craig Kleman asked if they have looked to work with other navigators and if they would be duplicating efforts. Jon stated they could refer the residents to other agencies, but it is difficult because of the trust issues of these residents.

and the outcome will not be the same. The trust and the relationships built between the agency staff and their residents are a big part of their process. Residents expect support from Maria House to find housing, instead of being handed to another agency. Gemma Fabris asked how this relationship and trust works after the residents arrived at Maria House. Jon stated, first, the organization works to stabilize the resident's mental health, and then evaluates the options and budgets of each individual. However, right now the agency has no staff to dedicate to this process. Gemma asked what kind of cross collaborations and partnerships exist with organizations that help the same client. Jon stated that they work with Behavioral Health, UCFS and Southeastern Mental Health Association.

Big Brothers Big Sisters of CT – Community School – Based Mentoring: \$15,000.

Vice President Ryan Matthews shared with the committee the story of how this project was inspired by a boy named Logan, who is now 18, and his mentor Sean. The idea is to start mentoring children from middle school age and stay in their life until the child turns 26. Kathy Crees asked how they estimated 25 youths for the upcoming year, if they have 13 currently on a waiting list and 8 served with CDBG CV funds. Ryan stated that they are currently in contact with Norwich Public Schools such as Kelly Middle, Teachers and Mahan, all of which are already on board, to leverage a community contribution to bring the school-based mentoring. Craig Klemm noted that according to the application, the Grant Administration position is vacant and asked if they intended to fill this position. Ryan stated that the new Grant Administrator will start March 15, 2024.

NHS - Norwich Works: \$95,000 and Housing Assistance Program: \$75,000.

NHS Director Kate Milde presented both applications. Kate started by pointing out the importance of reach and collaboration between the departments and mentioned the HS Department has three divisions and the services provided by each division (Adult and Family Services, Youth, Family, and Recreation and The Rose City Senior Center). The Norwich Works Program and the Housing Assistance Program are both under the Adult and Family Division, but the reach out can be done through any division for any program within the department. There are currently 61 homeless Norwich residents on the waiting list; this is an increase of three times the amount at this same time last year, which makes the need for a Housing Specialist unprecedented. The Fair Rent Commission requests are going through the Adult and Family Division; this will be part of the Housing Specialist's tasks. The NHS is the hub of the non-profit work and social services work that happens in Norwich. Norwich Works' benefit is that although there are other organizations that provide this service, Norwich Works only serves Norwich residents which increases the possibility to receive assistance. One of the reasons why the requested amount was increased from prior years is because the average cost of training programs has increased to about \$2,000 but also the department increased the amount of benefits for each individual for which less people will benefit but believes that the return of investment will be better. Larry asked if NHS asked for funds from the City of Norwich. Kate confirmed that and added that she requested Opioid settlement money and cannabis tax dollars. This will be used to support a triage worker that so far has been funded with ARP dollars and coordinators for the Senior Center and Recreation Department. Mark Marcy asked if the Employment Specialist and Housing Specialist have the same rate of pay. Kate confirmed and added that it is controlled by the Union. Mark Marcy asked the anticipation of servicing 120 individuals for the year and actual number as of today is 19. Kate stated that is because they can screen 120 people but not everyone will receive CDBG. Kathy Crees had a follow-up, confirmed that 120 clients will be screened for CDBG assistance but probably only 20 will receive CDBG assistance. Kathy added that the estimated number of people should be 120 not 20 because they are served. Kathy Crees asked about the uniqueness of the Housing Assistance program as there are several organizations working with the same program and the statement made on the application about NHS should be the centrally organized. Kate explained that NHS works with several organizations in town such as TVCCA, TRFP and Madonna Place and that it would make sense that the resources were centralized in her department.

Immigration Advocacy & Support Center: \$8000.

Executive Director Jessica Richardson presented the application accompanied by the Board Treasurer, Kathy Parker. Jessica started by introducing herself as she recently became part of IASC. Jessica thanked the Committee for the opportunity to share with them the work they do for immigrants. Due to the dysfunctional immigration system, without affordable assistance, it will be impossible to navigate the system. IASC is the only organization in Southeastern CT that provides these types of services with affordable fees. The funds from CDBG and fees allow IASC to charge only \$25 for the initial consultation. IASC believes that helps immigrants to become citizens, which strengthens the community. In the past months, IASC provided a presentation at the Adult Education and appointments are fully booked into April. The need for affordable legal immigration services is growing and will continue to grow into the foreseeable future. Kathy Crees asked why the increase in the number of people projected to be served. Jessica stated that they are hiring two more paralegals, and her knowledge will allow the organization to serve more people. Gemma Fabris asked how IASC can verify client residence. Jessica stated that it is a question asked on the intake form and it is in the best interest of the client to ensure that they provide accurate information because organizations such as USCIS need important information or perform site visits. Gemma Fabris asked how they can ensure that the CDBG funds are used for Norwich residents from the beginning to the end. Jessica said that even if at the beginning they lived in Norwich and later they moved, the federal government requires that they must report the new address within ten days, or five days in some cases. In addition, they also have a system, E-immigration, where they can track the information. Gemma asked what the approximate percentage of clients from Norwich that walk into their office. Jessica referred the question to Kathy Parker but made a statement that the last presentation at Adult Education was to 90 people. Kathy Parker stated that at the beginning of 2023 it was

probably 50 percent of the clients were from Norwich, and at the second part of the year about 30 percent were from Norwich.

Thames River Community Services Inc.- Stability for Young Adults: \$25,000.

Executive Director Uduak Bayjema presented the application. The TRCS program goal is to increase stability for young adults 18 yr. old to 24 yr. old. They stay in the program for a year while looking for a job and housing. TRCS assists these young adults to create resumes, finish high school and look for a job. Mark Marcy asked how many people they serve in Norwich. Uduak stated that they serve about 45 young adults who are Norwich residents.

Thames Valley Council of Community Action – Homeless Prevention: \$30,000.

Jon-Paul Mandelburg, Director of Housing, presented the application. Jon-Paul thanked the committee for the opportunity. Jon-Paul stated the TVCCA works through the Homeless Prevention program to assist people at risk of becoming homeless or are already homeless with specific assistance for rent, security deposits, and overdue utility bills. Kathy Cross asked how many people they estimate will be assisted as this information was missing in the application. Jon-Paul will send the missing information to the CD office. He stated that they anticipate serving more families this year due to a greater demand and due to the increase in the cost of living the amount requested is higher this year.

Madonna Place – COPE: \$20,000.

Claire Silva, Executive Director presented the application for the COPE program. Claire thanked the committee for considering the COPE program application, which started in 2022. COPE provides assessments, referrals, advocacy, parent education and assistance to families with health issues, domestic violence, and substance abuse. The majority of clients assisted by Madonna Place are from Norwich, working with families in crises and trauma. Gemma commented on the importance of collaboration between organizations and asked which organizations Madonna Place refers clients. Claire stated that referrals go to numerous organizations such as Generations, Reliance Health, NCS and UCPS.

Safe Futures – Norwich Domestic Violence Response Team: \$15,000.

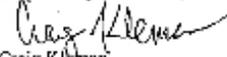
Margaret Sousaoff, Chief of Operations, Marie Kenry Director of Client Access and Kevin Bunnay Law Enforcement Advocate Coordinator presented the application. Safe Futures is requesting CDBG funds to partially support a certified domestic violence counselor/advocate position who will provide counselling services to Norwich residents. Margaret thanked the committee for the support provided in the past. The Norwich office on Main St was closed in June 2023. Their services are now provided at a site located on CHJ St, the Katie Blair house and they provide court services at the Norwich Superior Court. Safe Futures is currently in discussions with Backus Hospital hoping to provide services at that location three days per week. Marie shared that 37 percent of the Norwich Court cases are domestic violence related. Safe Futures advocates at the court work with the victim from the arraignment to disposition and beyond ensuring them with other services.

United Way of Southeastern CT – Gemma E. Morgan Labor Food Center: \$45,000.

Anne Stockton, Vice president, presented the application for the Labor Food Center Food Distribution program. Anne shared the story behind this project. This year they are applying for CDBG funds because the need and cost of food have increased exponentially. Norwich has the second highest rate of households in New London County who are ALICE. This is the only food bank in the New London County and it is currently assisting sixteen food pantries in Norwich. Kathy Cross asked how they can guarantee the CDBG funds will go to LAFI Norwich residents, is there an intake form for each individual? Anne confirmed that the required data will be collected. They are assisting only Norwich pantries with CDBG funds and they have a specific form used in the past for that purpose.

5. The CDAC concluded next meeting, scheduled for March 5, 2024 at 5:30.
6. Motion was made by Mark Marcy and seconded by Gemma Fabris to adjourn the meeting at 7:21 pm; Motion was carried unanimously.

Respectfully Submitted,


Craig Klamm
Community Development Director



CITY OF NORWICH
Office of Community Development
23 Union St 2nd Floor
Norwich, CT 06350
Telephone (860) 823-3770
Fax (860) 823-3715

AGENDA

Please be advised there will be a Hybrid meeting of the

Community Development Advisory Committee (CDAC)

Tuesday March 5, 2024 5:30 PM

Lower-Level Conference Room 23 Union Street Norwich, CT 06360

Zoom Meeting ID: 860 5604 7450 Passcode: 696877
[CDAC Meeting Link](#)

1. Call to Order
2. Approval of Minutes
3. Subrecipient presentations
 - 5:40 PM Community Development - Rehabilitation Program
 - 5:50 PM Norwich Housing Authority- Manor Exterior Renovations
 - 6:00 PM Department of Public Works - Taftville Sidewalks
4. Communications
5. Adjournment

Next meeting of the CDAC is scheduled for Tuesday, March 12, 2024 @ 5:30pm

An agenda will be sent to all CDAC members prior.

Community Development Advisory Committee (CDAC)
Meeting Minutes
Thursday, February 29, 2024 – 5:00 PM
Lower-Level Conference Room 23 Union Street Norwich, CT 06360

Members Present: Angela Duhaime, Gemma Fabris, Larry Rice and Mark Marcy

Members Absent:

Others Present: Craig Kleman (staff), Kathy Crees (CD Consultant) and Sandra Gaitan-Brown (staff)

1. The CDAC was called to order at 5:08 PM.
2. Approval of Minutes

Upon motion made by Mark Marcy, seconded by Gemma Fabris, the committee voted to approve the draft of the 4/6/23 meeting minutes; motion carried unanimously.

3. Motion was made by Mark Marcy to elect Gemma Fabris for the chairperson position, seconded by Angela Duhaime, motion carried unanimously.
4. Presentation schedule for the meeting was as follows:

5:15 PM Children in Placement – Guardian ad Litem (GAL)
5:30 PM Martin House Housing - Advocacy & Placement
5:50 PM Big Brothers Big Sisters – Community School-Based Mentoring
6:00 PM NBS – Norwich Works
6:10 PM NBS – Housing Assistance Program
6:20 PM Immigration Advocacy Support Center (IASC)
6:30 PM Thames River Community Service - Stability for Young Adults
6:40 PM TVCCA – Homelessness Prevention
6:50 PM Madonnas Place – COPE
7:00 PM Safe Futures
7:10 PM United Way of Southeastern CT- Labor Food Center

Children in Placement (CIP) – Guardian ad Litem (GAL): \$30,000

Executive Director Janet Freeman presented the application and an additional handout to the committee. She stated the CIP mission is to advocate for the best interest of the abused and neglected children within the welfare and judicial systems. CIP volunteers provide individualized support to one or two cases at a time; currently the team is serving 23 children from the city. Mark questioned page 15 of the application, where the figures did not make sense. Janet realized the error and offered to submit a revised form. CIP is requesting assistance to support the Regional Manager that supports Norwich and the Manager who oversees the advocates and cases. Kathy Crees asked how many cases were served in the region, if CDBG funds represent 48 percent of the salary, and if 48 percent of the clients are from Norwich. The response provided was that 61 children were served in the region and about half of them were from Norwich.

Martin House - Advocacy & Placement: \$25,000.

Executive Director Jon Madeira presented the application. Martin House is requesting funds for the above new program that will work with selected residents who have demonstrated the willingness and ability to live more independently in the community. The CDBG funds would be utilized for half of the cost of a full-time Housing Advocate; this position is much needed for the program. Jon highlighted some of their challenges: after Covid they lost a lot of housing, 30 people are on the waiting list and they had to turn people away. Mark Marcy asked if the idea was to place more capable residents into the community. Jon stated they already have a transition program but the problem is that housing is very limited and to find a place for these residents is so involved that they need someone to concentrate on doing that so they can create more capacity. Mark Marcy asked if the residents of Martin House are Norwich residents. Jon confirmed that they are Norwich residents and he added that the residents prefer Norwich for housing. Kathy Crees questioned if according with their application the CDBG funds will only benefit 12 clients. Jon said they hope for more but because of the difficulty finding housing, they did not want to overshoot the number. Craig Kleman asked if they work with individuals with mental health and addiction. Jon confirmed and added that they also work with the homeless population in general. Craig Kleman asked if they have looked to work with other navigators and if they would be duplicating efforts. Jon stated they could refer the residents to other agencies, but it is difficult because of the trust issues of these residents

and the outcome will not be the same. The trust and the relationships built between the agency staff and their residents are a big part of their process. Residents expect support from Martin House to find housing, instead of being handed to another agency. Gemma Fabris asked how this relationship and trust works after the residents arrived at Martin House. Jon stated, first, the organization works to stabilize the resident's mental health, and then evaluates the options and budgets of each individual. However, right now the agency has no staff to dedicate to this process. Gemma asked what kind of cross collaborations and partnerships exist with organizations that help the same client. Jon stated that they work with Reliance Health, UCSB and Southeastern Mental Health Association.

Big Brothers Big Sisters of CT – Community School – Based Mentoring: \$15,000.

Vice President Ryan Matthews shared with the committee the story of how this project was inspired by a boy named Logan, who is now 18, and his mentor Sean. The idea is to start mentoring children from middle school age and stay in their life until the child turns 26. Kathy Cross asked how they estimated 25 youths for the upcoming year, if they have 12 currently on a waiting list and 8 served with CDBG CV funds. Ryan stated that they are currently in contact with Norwich Public Schools such as Kelly Middle, Teachers and Methen, all of which are already on board, to leverage a community collaboration to bring the school-based mentoring. Craig Kleman noted that according to the application, the Grant Administration position is vacant and asked if they intended to fill this position. Rayan stated that the new Grant Administrator will start March 15, 2024.

NHS - Norwich Works: \$95,000 and Housing Assistance Program: \$75,000.

NES Director Kate Mide presented both applications. Kate started by pointing out the importance of reach and collaboration between the departments and mentioned the HS Department has three divisions and the services provided by each division (Adult and Family Services, Youth, Family, and Recreation and The Rose City Senior Center). The Norwich Works Program and the Housing Assistance Program are both under the Adult and Family Division, but the reach out can be done through any division for any program within the department. There are currently 61 homeless Norwich residents on the waiting list; this is an increase of three times the amount at this same time last year, which makes the need for a Housing Specialist unprecedented. The Fair Rent Commission requests are going through the Adult and Family Division; this will be part of the Housing Specialist's tasks. The NHS is the hub of the non-profit work and social services work that happens in Norwich. Norwich Works' benefit is that although there are other organizations that provide this service, Norwich Works only serves Norwich residents which increases the possibility to receive assistance. One of the reasons why the requested amount was increased from prior years is because the average cost of training programs has increased to about \$2,000 but also the department increased the amount of benefits for each individual for which less people will benefit but believe that the return of investment will be better. Larry asked if HS asked for funds from the City of Norwich. Kate confirmed that and added that she requested Opioid settlement money and cannabis tax dollars. This will be used to support a fringe worker that so far has been funded with ARP dollars and coordinators for the Senior Center and Recreation Department. Mark Marcy asked if the Employment Specialist and Housing Specialist have the same rate of pay. Kate confirmed and added that it is controlled by the Union. Mark Marcy asked the anticipation of servicing 120 individuals for the year and actual number as of today is 19. Kate stated that is because they can screen 120 people but not everyone will receive CDBG. Kathy Cross had a follow-up, confirmed that 120 clients will be screened for CDBG assistance but probably only 20 will receive CDBG assistance. Kathy added that the estimated number of people should be 120 not 20 because they are served. Kathy Cross asked about the uniqueness of the Housing Assistance program as there are several organizations working with the same program and the statement made on the application about HS should be the centrally organized. Kate explained that HS works with several organizations in town such as TVCCA, TRFP and Madonna's Place and that it would make sense that the resources were centralized in her department.

Immigration Advocacy & Support Center: \$8000.

Executive Director Attorney Jessica Richardson presented the application accompanied by the Board Treasurer, Kathy Parker. Jessica started by introducing herself as she recently became part of IASC. Jessica thanked the Committee for the opportunity to share with them the work they do for immigrants. Due to the dysfunctional immigration system, without affordable assistance, it will be impossible to navigate the system. IASC is the only organization in Southeastern CT that provides these types of services with affordable fees. The funds from CDBG and donors allows IASC to charge only \$25 for the initial consultation. IASC believes that helps immigrants to become citizens, which strengthens the community. In the past month, IASC provided a presentation at the Adult Education and appointments are fully booked into April. The need for affordable legal immigration services is growing and will continue to grow into the foreseeable future. Kathy Cross asked why the increase to the number of people projected to be served. Jessica stated that they are hiring two more paralegals, and her knowledge will allow the organization to serve more people. Gemma Fabris asked how IASC can verify client residence. Jessica stated that it is a question asked on the intake form and it is in the best interest of the client to ensure that they provide accurate information because organizations such as USCIS need important information or perform site visits. Gemma Fabris asked how they can ensure that the CDBG funds are used for Norwich residents from the beginning to the end. Jessica said that even if at the beginning they lived in Norwich and later they moved, the federal government requires that they must report the new address within ten days, or five days in some cases. In addition, they also have a system, E-immigration, where they can track the information. Gemma asked what the approximate percentage of clients from Norwich that walk into their office. Jessica referred the question to Kathy Parker but made a statement that the last presentation at Adult Education was to 90 people. Kathy Parker stated that at the beginning of 2023 it was

probably 50 percent of the clients were from Norwich, and at the second part of the year about 30 percent were from Norwich.

Thames River Community Services Inc.- Stability for Young Adults: \$25,000.

Executive Director Dának Brykonia presented the application. The TRCS program goal is to increase stability for young adults 18 yr. old to 24 yr. old. They stay in the program for a year while looking for a job and housing. TRCS assists these young adults to create resumes, finish high school and look for a job. Mark Marcy asked how many people they serve in Norwich. Dának stated that they serve about 45 young adults who are Norwich residents.

Thames Valley Council of Community Action -- Homeless Prevention: \$30,000.

Jon-Paul Masdelburg, Director of Housing, presented the application. Jon-Paul thanked the committee for the opportunity. Jon-Paul stated the TVCCA works through the Homeless Prevention program to assist people at risk of becoming homeless or are already homeless with specific assistance for rent, security deposits, and overdue utility bills. Kathy Cross asked how many people they estimate will be assisted as this information was missing in the application. Jon-Paul will send the missing information to the CD office. He stated that they anticipate serving more families this year due to a greater demand and due to the increase in the cost of living the amount requested is higher this year.

Madonna Place -- COPE: \$20,000.

Claire Silva, Executive Director presented the application for the COPE program. Claire thanked the committee for considering the COPE program application, which started in 2022. COPE provides assessments, referrals, advocacy, parent education and assistance to families with health issues, domestic violence, and substance abuse. The majority of clients assisted by Madonna Place are from Norwich, working with families in crises and trauma. Gemma commented on the importance of collaboration between organizations and asked which organizations Madonna Place refers clients. Claire stated that referrals go to numerous organizations such as Generations, Reliance Health, NHS and UCFS.

Safe Futures -- Norwich Domestic Violence Response Team: \$15,000.

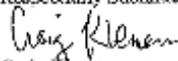
Margaret Soussloff, Chief of Operations, Marie Kenny Director of Client Access and Kevin Barney Law Enforcement Advocate Coordinator presented the application. Safe Futures is requesting CDBG funds to partially support a certified domestic violence counselor/advocate position who will provide counselling services to Norwich residents. Margaret thanked the committee for the support provided in the past. The Norwich office on Main St was closed in June 2023. Their services are now provided at a site located on Cliff St, the Katie Blair house and they provide court services at the Norwich Superior Court. Safe Futures is currently in discussions with Backus Hospital hoping to provide services at that location three days per week. Marie stated that 37 percent of the Norwich Court cases are domestic violence related. Safe Futures advocates at the court work with the victim from the arraignment to disposition and beyond connecting them with other services.

United Way of Southeastern CT -- Gemma H. Morgan Labor Food Center: \$45,000.

Anne Stockton, Vice president, presented the application for the Labor Food Center Food Distribution program. Anne shared the story behind this project. This year they are applying for CDBG funds because the need and cost of food have increased dramatically. Norwich has the second highest rate of households in New London County who are ALICE. This is the only food bank in the New London County and it is currently assisting sixteen food pantries in Norwich. Kathy Cross asked how they can guarantee the CDBG funds will go to LMC Norwich residents, is there an intake done for each individual? Anne confirmed that the required data will be collected. They are assisting only Norwich pantries with CDBG funds and they have a specific form used in the past for that purpose.

5. The CDAC confirmed next meeting, scheduled for March 5, 2024 at 5:30.
6. Motion was made by Mark Marcy and seconded by Gemma Fabris to adjourn the meeting at 7:21 pm; Motion was carried unanimously.

Respectfully Submitted,


Craig Keman
Community Development Director



CITY OF NORWICH
Office of Community Development
23 Union St 2nd Floor
Norwich, CT 06360
Telephone (860) 823-3770
Fax (860) 823-3713

AGENDA

Please be advised there will be a Hybrid meeting of the

Community Development Advisory Committee (CDAC)

Tuesday March 12, 2024, 5:30 PM

Lower-Level Conference Room 23 Union Street Norwich, CT 06360

Meeting ID 833 7550 6099 Passcode 827877
CDAC MEETING LINK

1. Call to Order
2. Approval of Minutes
3. Deliberations on PY50 Applications
4. Communications
5. Adjournment

Community Development Advisory Committee (CDAC)
Meeting Minutes
Tuesday, March 5, 2024 – 5:30 PM
Lower-Level Conference Room 23 Union Street Norwich, CT 06160

Members Present: Angela Duhaine, Gemma Fabris, Larry Rice and Mark Marcy

Members Absent:

Others Present: Craig Kleman (staff) and Sandra Gaitan-Brown (staff)

1. The CDAC was called to order at 5:32 PM.

2. Approval of Minutes

Upon motion made by Mark Marcy, seconded by Angela Duhaine, the committee voted to approve the draft of the 2/29/23 meeting minutes; motion carried unanimously.

3. Presentation schedule for the meeting was as follows:

- 5:40 PM Community Development - Rehabilitation Program
- 5:50 PM Norwich Housing Authority- Manor Exterior Renovations
- 6:00 PM Department of Public Works - Taffville Sidewalks

Community Development – Rehabilitation Program: \$250,000.

Wayne Sharkey, Program Manager, presented the application and an additional handout to the committee. He introduced himself to the committee and shared his experience administering this program. The Rehabilitation Program is a zero percent interest loan which can be utilized to assist Norwich property owners that fall under the HUD income limits with code corrections, roof repair or replacement, high efficiency heating system replacement, energy efficiency items and handicap accessibility among others. There are three variations of the program depending on the type of ownership; owner-occupied, owner-occupied elderly and owner investor. This program reduces the burden of the cost of home repairs placed on residents and prevents the neighborhoods from falling into blight or disrepair. In addition, this program allows the use of matching funds for the Lead grant, which provides lead testing, lead abatement and lead education to our community; 80 percent of the Norwich houses were built before 1978. Last year over \$400,000 were spent in the community by the Rehabilitation program; half of those funds were from returning loans. Mark Marcy questioned if there is any unused portion of last year's allocation. Numbers were not available at that moment, but they will be submitted to the committee, although it is important to know that the program should spend the revolving loan first and some balance should always remain to continue the work. Mark Marcy asked how many units come through the program per year. Last year 15-20 units were served. Property owners can only go through the program once for the same item, and must wait until the loan is paid off to apply again; but this is an unusual situation. Mark Marcy asked if there was a backlog of people waiting. There are always people approved waiting for the project to start and there are also applicants in various stages of the application process. Mark Marcy questioned why the investor income is not counted for qualification. The Federal Government has determined that the income required for qualification is the income of the people living in the property. The benefit to the tenant is that investors cannot charge more for rent than the Fair Market Rate and the rent cannot be increased for the first two years after the work is done. Also, the investor has less time to pay back the money to an owner who lives in the property.

Norwich Housing Authority – Manor Exterior Renovations: \$,200,000.

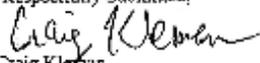
John Mainville, Modernization Coordinator, presented the application on behalf of the NHA. John thanked the committee for the funding they received in the past years to help maintain much needed affordable housing. The last few years improvements have been made that have benefited LMI and disabled families. The new heating system saved 30 percent on the heating bill, a new roof was installed and now the exterior renovations phase 1 has been bid out. There are 110 units that will benefit from new siding and LED lighting. These days, considering the way the roads are and the need for housing, this type of property must be maintained. Gemma Fabris questioned if they have had any issues meeting the timeline in the past. John answer no and they will complete the project on time.

Department of Public Works – Taffville Sidewalks Revitalization: \$386,665

Civil Engineer, John Gorman presented from the Department of Public Works. DPW is requesting funding to install four accessible ramps and replace portions of the sidewalks located on South A Street, South B Street, 2nd Avenue, and 4th Street in Taffville, CT. The area is predominantly residential and proximal to Sacred Heart School, Wequonoc School, and a post office. DPW reported that the conditions of the sidewalks and ramps are very poor; some portions on

longer exist or are overgrown. The main purpose of the project is to make them safe and functional for their regular use. This project could potentially benefit future developments on Norwich Ave. The total cost estimate was based on other year projects such as Prospect St. Gemma Fabris stated that on the application DPW mentioned the possibility of reusing viable granite curbing. If there is any salvagable granite curbing it will be reused but granite is not located everywhere, said Gemma. Mark Marcy asked how these projects are determined, is there any criteria because there are many streets in Norwich like these in the Taftville section. John stated the choice was made because there is so much work to be done in that area, and it is easier to manage a long stretch. Larry Rice questioned the result of the work done by DPW with the \$12,000 awarded last year. The twelve thousand dollars were not enough to do any portion of this project, as a result the funds are still available for DPW. Larry Rice asked if they received any funds from the City of Norwich for this project. The answer was no. Mark Marcy stated that DPW will probably receive some funds this year but not the whole amount requested. In addition, Mark asked if the units in the area are owner-occupied or rental units; who would be benefiting from this work. John stated that about half are occupied by owners and the other half are rentals. Gemma Fabris stated that one way to look at it is that there are a lot of kids that travel those streets because of the playground and schools. Gemma Fabris asked what would be a reasonable budget for DPW to be able to do some of the same of the work, for example would you be able to complete any work with \$150,000? John answered that they could try to supplement with other funds to do as much as they can. Gemma Fabris asked what type of outreach has been done to engage the residents in the area for example to plant some trees in the area as this is the another way to boost the involvement of the community. Planting trees is not really feasible in some of the areas and it will cost about \$2000 each, which will create another expense. Angela Dubois stated that based on her experience this goes both ways, when the City invests in the community the engagement comes back; it can be fostered. Craig Kleiman stated that the \$12,000 dollars from last year is still available and can be used by DPW.

4. Motion was made by Gemma Fabris and seconded by Mark Marcy to adjourn the meeting at 6:21 pm.
Motion was carried unanimously.

Respectfully Submitted,

Craig Kleiman
Community Development Director



CITY OF NORWICH
Office of Community Development
23 Union St 2nd Floor
Norwich, CT 06360
Telephone (860) 823-3770
Fax (860) 823-3715

AGENDA

Please be advised there will be a Special Hybrid Meeting of the

Community Development Advisory Committee (CDAC)

Tuesday May 21, 2024 5:30 PM

Lower-Level Conference Room 23 Union Street Norwich, CT 06360

Zoom Meeting ID: 843 4183 8695 Passcode: 299403

[CDAC Meeting Link](#)

1. Call to Order
2. Approval of Minutes
3. Discussion of PY50 CDBG Allocation
4. Communications
5. Adjournment

An agenda will be sent to all CDAC members prior.

Community Development Advisory Committee (CDAC)
Meeting Minutes
Tuesday, May 21, 2024 – 5:30 PM (Hybrid)
Lower-Level Conference Room 23 Union Street Norwich, CT 06360

Members Present: Angela Duhaime, Gemma Fabris, Lurry Rice and Mark Marcy

Members Absent: N/A

Others Present: Craig Kleman and Sandra Guitan-Brown (staff)

1. The CDAC was called to order at 5:34 PM.

2. Approval of Minutes

Gemma Fabris asked Sandra Guitan-Brown to perform a roll call of the members of the CDAC and read out loud the minutes.

Upon motion made by Gemma Fabris, seconded by Angela Duhaime, the committee voted to approve the draft of the 3/12/24 meeting minutes; motion carried unanimously.

3. Discussion of PY50 CDBG Allocation.

Gemma Fabris asked Craig Kleman, Director of Community Development, to go over the recommendations for the allocation of the additional funds. Craig Kleman stated that last week we finally received the allocation from HUD of \$845,890, which is an increase of \$39,890 over the anticipated amount of \$806,000. Craig stated that the committee already talked about Public Services last time, which is capped at \$217,000. As a result, the only thing to deal with is CD Admin, NHA Rosewood Manor Exterior Renovations and Property Rehab. Craig mentioned that he had already sent out some potential things that can be done with this increase. Recommendations were to add \$7,923 to the original allocation to the CD administration, add to the NHA Rosewood Manor \$19,712, which would reduce the amount that the Housing Authority has to put towards that project, and to add to the CD Property Rehabilitation Program; approved at 227,745 and could make the funding an even \$240,000.

Gemma Fabris asked if the committee had any questions. Angela Duhaime asked if there was any reason why the Property Rehabilitation Program could not be fully funded to the \$250,000? Craig responded that Property Rehab at \$240,000 was good enough and that to be equitable, adding funding to NHA would be good idea as well.

Gemma asked if there would be any issue awarding NHA more than what they requested? Craig responded that the estimated amount for this project was \$279,696. Angela Duhaime asked if a paper trail from NHA would be necessary. Craig stated that allocation was done based on anticipated funding and this should not be a problem.

The CDAC committee voted to allocate the \$845,890.00 in funding for Program Year 50 (2024-2025) as follows:

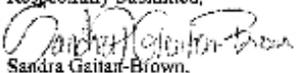
CDBG Requests - FY50 (2024-2025)		REVISED FUNDING	
PY 2024 Allocation		3006,000.00	3045,890.00
Total Anticipated Funding for FY50		3006,000.00	3045,890.00
TAB	PY50 Request	CDBG Recommendation	Revised CDBG Recommendation
1	CO Office - Administrator (25% of Grant Funds)	\$181,255.00	\$168,170.00
	Anticipated Return of Loan Admin	\$13,755.00	\$15,577.00
	Total Projected Admin Expenses	\$195,010.00	\$183,747.00
Public Services			
2	Children In Placement - Guardian and L. Item (GAI)	\$20,000.00	\$22,000.00
3	Big Brothers Big Sisters Community & School-Based Mentoring	\$15,000.00	\$0.00
4	NHS Newark Works	\$85,000.00	\$85,000.00
5	NHS Newark Housing Assistance Program	\$75,000.00	\$70,000.00
6	Immigration Advocacy Support Center (IASC)	\$8,000.00	\$0.00
7	Thomas River Community Service Stability For Young Adults	\$25,000.00	\$0.00
8	IVUCA Homelessness Prevention	\$30,000.00	\$15,000.00
9	Madison Place COPE	\$10,000.00	\$15,000.00
10	Safe Futures Domestic Violence Response Team (NDVRT)	\$15,000.00	\$10,000.00
11	Marin House - Housing Advocacy & Placement	\$25,000.00	\$0.00
12	United Way of Southeastern CT Labor Food Center	\$45,000.00	\$0.00
	Total Public Services	\$528,000.00	\$217,000.00
	Non-Public Services Cap		-\$217,000.00
	Non-Public Services		\$0.00
13	NHA Rosewood Manor Exterior Renovations	\$200,000.00	\$200,000.00
14	DPW Tahilla Sidewalks	\$36,685.00	\$0.00
15	GD Property Rehabilitation	\$20,000.00	\$27,748.00
	Total Non-Public Services	\$256,685.00	\$227,748.00
	Available funding Non-Public Services		-\$227,748.00
			\$0.00
TOTALS			
	Public Services	\$528,000.00	\$217,000.00
	Non-Public Services	\$256,685.00	\$227,748.00
	CO Administrators	\$195,010.00	\$183,747.00
	Total All Requests	\$1,000,000.00	\$908,890.00
	Total Funding	\$908,890.00	\$908,890.00

Motion was made by Gemma Fabris, seconded by Mark Marcy, to recommend the approved funding for PY50 as presented to the City Council for final approval. Motion passed unanimously.

4. Communications

Gemma asked if the Committee members have any questions or announcements; the answer was no. Gemma asked what is next, Craig responded that reprogramming unexpended Covid funds is the plan for this fall; the Committee discussed the possibility of a future meeting for a potential reallocation of CDBG-CV funds. Mark Marcy asked if the Covid money is not used does it have to go back to the government. Craig stated yes, as with any other Federal Grant but the period for Covid funds is eight years. Craig added that the next meeting will be the public hearing with City Council around June 17, 2024. Mark Marcy stated that he would like to know the results of the Council meeting. Angela Dubaine stated that she is available during the fall.

5. Motion was made by Gemma Fabris and seconded by Mark Marcy to adjourn the meeting at 5:53pm. Motion carried unanimously.

Respectfully Submitted,

 Sandra Gaitan-Brown,
 Community Development Assistant

Friday, May 31, 2024

Classified MARKET

PLACE YOUR AD ANYTIME

Customer Service Monday-Friday 8:00AM

Public Notice Public Notice Public Notice Public Notice Public Notice

CITY OF NORWICH
 Notice of Availability for Public Comment
 Proposed Action Plan for Program Year 2024
 (2024-2025)

The Community Development Advisory Committee (CDAC), a citizen advisory group that makes recommendations to the Office of Community Development and the City Clerk, has voted to fund the following projects for the upcoming program year 2024. These recommendations address the priorities of the City's Bureau of Development, Street Cares (CDBG) Program, as reflected in the 5-Year Consolidated Plan, which is funded by the Department of Housing and Urban Development (HUD).

The Council of the City of Norwich will hold a public hearing regarding the recommendations on June 17, 2024, at 7:00 PM in Council Chambers. The following information has been taken on for the public hearing \$865,100. The proposed projects are listed below:

Public Services:			
Child Care Placement - CCL	\$22,000.00	TVCC Homeless Program	\$75,000.00
NIS - Newsworld Works	\$75,000.00	Safe Haven	\$10,000.00
NIS - Newsworld Housing Pool	\$78,000.00	Madison Place CTRP	\$75,000.00
Public Facility Needs/Improvements/Non Public Service:			
Townwood Marine Station Renovations - HIK	\$239,732.00		

Subsidized and Preservation
 CD Office temporary Public Hearing - Student Delivery for Sustainable Education of a residential housing, including addressing energy and code compliance - \$24,000.00
 Planning and Adaptation
 Community Development Administration - \$105,378.00

Proposed Annual Action Plan Availability for Public Comment - Notice
 The CDAC will be public hearing regarding the 2024-2025, 2025-2026, 2026-2027, 2027-2028, 2028-2029, and 2029-2030 which included a copy on the attached. These recommendations will be made to the City Council on June 17, 2024, and once reviewed and approved by the Council, a draft Annual Action Plan will be developed for Public Comment. All comments received at the Public Hearing will be taken into consideration.

TOWN OF STORINGTON, CONNECTICUT
 ZONING BOARD OF APPEALS
 NOTICE OF PUBLIC HEARINGS

A Public Hearing will be held on Tuesday, June 11th, 2024, at 7:00 p.m. at the Storington Police Station Meeting Room, 170 South Road Street, Danbury, CT. The following applications are scheduled to be heard:

Public Hearings:

MAP #24-04 - Coastal Development Group, LLC (Owner), Jonathan Fortinella (Applicant) - Seeking to appeal the approval of Zoning Permit 24-0222204. Property located at 16 Griffin Street, Old Saybrook, Connecticut Map 100 Block C Lot 15, Zone RA-22.

280 1/2 E. Main For and Tomer Ranch - Seeking a variance from ZONING to reduce setbacks from 25 feet to 10 feet to 20 feet setback a single family residence, garage driveway, and associated site improvements. Property located at 280 1/2 East Main Hill Rd, Storington, Connecticut Map 100 Block 1 Lot 15, Zone GRP-120.

At such hearing, any party may appear in person or be represented by an agent or attorney.

Any objections to the proposed variance or other comments for consideration shall be filed with the Zoning Board of Appeals, the Department of Planning & Economic Development at least 24 hours prior to the hearing date.

Dated at Storington, CT the 28th day of May, 2024.
 James Sullivan, Chairman

CITY OF NORWICH

TOWN OF STORINGTON, CONNECTICUT
 PLANNING & ZONING COMMISSION
 NOTICE OF PUBLIC HEARINGS

A Public Hearing will be held on Tuesday, June 11th, 2024, at 7:00 p.m. at the Storington Board of Education District Office located at 40 Field Street, Danbury, CT. The following applications are scheduled to be heard:

Public Hearings:

MAP #24-04 - Coastal Development Group, LLC (Owner), Jonathan Fortinella (Applicant) - Seeking to appeal the approval of Zoning Permit 24-0222204. Property located at 16 Griffin Street, Old Saybrook, Connecticut Map 100 Block C Lot 15, Zone RA-22.

280 1/2 E. Main For and Tomer Ranch - Seeking a variance from ZONING to reduce setbacks from 25 feet to 10 feet to 20 feet setback a single family residence, garage driveway, and associated site improvements. Property located at 280 1/2 East Main Hill Rd, Storington, Connecticut Map 100 Block 1 Lot 15, Zone GRP-120.

At such hearing, any party may appear in person or be represented by an agent or attorney.

Any objections to the proposed variance or other comments for consideration shall be filed with the Zoning Board of Appeals, the Department of Planning & Economic Development at least 24 hours prior to the hearing date.

Dated at Storington, CT the 11th day of May, 2024.
 Charles Stinson, Chairman

CITY OF NORWICH
 LEGAL NOTICE OF RECEIPT OF CITIZENIZATION OF PARTY ENTERED AND DATES FOR MUNICIPAL OFFICES

TOWN OF STORINGTON

Notice is hereby given that the Public Hearing will be held on the 11th day of June, 2024, at 7:00 p.m. at the Storington Police Station Meeting Room, 170 South Road Street, Danbury, Connecticut. The following applications are scheduled to be heard:

Public Hearings:

MAP #24-04 - Coastal Development Group, LLC (Owner), Jonathan Fortinella (Applicant) - Seeking to appeal the approval of Zoning Permit 24-0222204. Property located at 16 Griffin Street, Old Saybrook, Connecticut Map 100 Block C Lot 15, Zone RA-22.

280 1/2 E. Main For and Tomer Ranch - Seeking a variance from ZONING to reduce setbacks from 25 feet to 10 feet to 20 feet setback a single family residence, garage driveway, and associated site improvements. Property located at 280 1/2 East Main Hill Rd, Storington, Connecticut Map 100 Block 1 Lot 15, Zone GRP-120.

At such hearing, any party may appear in person or be represented by an agent or attorney.

Any objections to the proposed variance or other comments for consideration shall be filed with the Zoning Board of Appeals, the Department of Planning & Economic Development at least 24 hours prior to the hearing date.

Dated at Storington, CT the 28th day of May, 2024.
 James Sullivan, Chairman

CITY OF NORWICH

Craig Kleman

From: Sandra Gaitanbrown
Sent: Wednesday, June 5, 2024 1:51 PM
To: Janet Freimuth; Ryan Matthews (ryanm@nbbbs.org); Katherine Milde; mmilanese@tvcca.org; Claire Silva; Margaret Soussloff; Jon Maderia; Anne Stockton; Kathy Parker; astirda@trfp.org; Executive Director; shandae; Jon-Paul Mandelburg; Joanne Drag; John Mainville; John Gorman
Cc: Craig Kleman
Subject: Public Hearing - June 17th Email Alert to Applicants for CDBG Funding
Importance: High

Good afternoon,
As we are getting closer to the final allocation of CDBG PY20 funds, I would like you to know that the Community Development Advisory Committee has made their recommendations for the upcoming program year. The next step will be a public hearing held by the Norwich City Council on June 17, 2024 at 7:30 PM in Council Chambers located on 100 Broadway.

Proposed project allocations:

Public Services:

Children in Placement - GAL	\$22,000.00	TVCCA Homelessness Prevention	\$15,000.00
NHS – Norwich Works	\$85,000.00	Safe Futures	\$10,000.00
NHS – Norwich Housing Asst.	\$70,000.00	Madonna Place COPE	\$15,000.00

Public Facility Needs/Improvements/Non-Public Service

Rosewood Manor Exterior Renovations – NHA \$219,712.00

Rehabilitation and Preservation

CD Office/Property Rehabilitation – Project delivery for the rehabilitation of substandard housing, including addressing safety and code compliance - \$240,000.00

Planning and Administration

Community Development Administration - \$169,178.00

Proposed Annual Action Plan Availability and Public Comment Period:

The CDAC held five public meetings/hearings on 2/7/2024, 2/29/2024, 3/5/24, 3/12/24 and 5/21/24 which included a vote on the allocation. These recommendations will be before the City Council on June 17, 2024, and once reviewed and approved by the Council, a draft Annual Action Plan will be developed for Public Comment. All comments received at the Public Hearing will be taken into consideration.

If you have any questions, please feel free to contact me or Craig Kleman, Director of Community Development.

Thanks,

Sandra Gaitan-Brown
Program Assistant

Craig Kleman

From: Roseanne Muscarella
Sent: Wednesday, June 5, 2024 12:56 PM
To: Sandra Gaitanbrown; Craig Kleman
Subject: Passed Resolution
Attachments: RES #5 - PY50 Council Resolution to Set a Public Hearing.pdf

Please see the attached passed resolution setting the Public Hearing for June 17, 2024.

Thanks!
Roseanne Muscarella, City Clerk
100 Broadway
Norwich, CT 06360
Tel: 860/823-3734
Fax: 860/823-3790

RESOLUTION #5

WHEREAS, the City of Norwich is an entitlement community receiving U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) dollars of \$845,890; \$25,577 anticipated return of loan (administration) for program year 2024; and

WHEREAS, the Community Development Advisory Committee (CDAC) has held public meetings and voted on their recommendations for CDBG allocations in the months of February, March and May; and

WHEREAS, the allocation process is subject to a 30-day comment period prior to being placed into effect and the Council of the City of Norwich must hold a public hearing regarding the recommendations prior to the final vote on the allocation.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the Council shall and hereby does schedule a public hearing to be held at 7:30 p.m. during the June 17, 2024 Council meeting on the subject of Community Development Block Grant allocation recommendations for PY 2024.

CDBG Requests - PY50 (2024-2025)		REVISED FUNDING	REVISED FUNDING
Allocated PY2024 Allocation	\$	\$	\$
Allocated PY2024 Allocation	\$ 806,000.00	\$ 845,890.00	\$ 845,890.00
Total Anticipated Funding for PY50	\$ 806,000.00	\$ 845,890.00	\$ 845,890.00
	PY50 Request	CDAC Recommendation	Council Recommendation
CD Office - Administration (20% of Grant Funds)	\$ 161,255.00	\$ 169,178.00	
Anticipated Return of Loan Admin	\$ 33,500.00	\$ 25,577.00	
Total Projected Admin Expenditures	\$ 194,755.00	\$ 194,755.00	
Public Services			
Children In Placement - Guardian ad Litem (GAL)	\$ 20,000.00	\$ 22,000.00	
Big Brothers Big Sisters Community & School-Based Mentoring	\$ 15,000.00	\$ -	
NHS Norwich Works	\$ 95,000.00	\$ 85,000.00	
NI IS Norwich Housing Assistance Program	\$ 75,000.00	\$ 70,500.00	
Immigrant Advocacy Support Center (IASC)	\$ 8,300.00	\$ -	
Thames River Community Service Stability For Young Adults	\$ 25,000.00	\$ -	
IVCCA Homelessness Prevention	\$ 30,000.00	\$ 15,000.00	
Masonns Place COPE	\$ 20,000.00	\$ 15,000.00	
Safe Futures Domestic Violence Response Team (NDVRT)	\$ 15,000.00	\$ 10,000.00	
Martin House Housing Advocacy & Placement	\$ 25,000.00	\$ -	
United Way of Southeastern CT Labor Food Center	\$ 45,000.00	\$ -	
Total Public Services	\$ 383,000.00	\$ 217,000.00	
Non-Public Services			
NHA Rosewood Manor Exterior Renovations	\$ 200,000.00	\$ 219,712.00	
DHW (at) Home Sidewalks	\$ 388,665.00	\$ -	
CD Property Rehabilitation	\$ 250,000.00	\$ 240,000.00	
Total Non-Public Services	\$ 838,665.00	\$ 459,712.00	
TOTALS	\$ 1,221,665.00	\$ 676,712.00	
Public Service	\$ 383,000.00	\$ 217,000.00	
Non-Public Service	\$ 838,665.00	\$ 459,712.00	
CD Administration	\$ 161,255.00	\$ 169,178.00	

Mayor Peter Albert Nystrom
 President Pro Tem Joseph A. DeLucia
 Alderwoman Stacy Gould

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on June 3, 2024 and that the same has not been amended or rescinded:

WHEREAS, the City of Norwich is an entitlement community receiving U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) dollars of \$845,890; \$25,577 anticipated return of loan (administration) for program year 2024; and

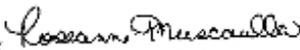
WHEREAS, the Community Development Advisory Committee (CDAC) has held public meetings and voted on their recommendations for CDBG allocations in the months of February, March and May; and

WHEREAS, the allocation process is subject to a 30-day comment period prior to being placed into effect and the Council of the City of Norwich must hold a public hearing regarding the recommendations prior to the final vote on the allocation.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the Council shall and hereby does schedule a public hearing to be held at 7:30 p.m. during the June 17, 2024 Council meeting on the subject of Community Development Block Grant allocation recommendations for PY 2024.

CDBG Requests - PY50 (2024-2025)		REVISED FUNDING	REVISED FUNDING
Anticipated PY 2024 Allocation	\$ 806,000.00	\$ 845,890.00	\$ 845,890.00
Total Anticipated Funding for PY50	\$ 806,000.00	\$ 845,890.00	\$ 845,890.00
	PY50 Request	CDAC Recommendation	Council Recommendation
CD Office - Administration (20% of Grant Funds)	\$ 161,256.00	\$ 169,178.00	
Anticipated Return of Loan Admin	\$ 33,500.00	\$ 25,577.00	
Total Projected Admin Expenditures	\$ 194,756.00	\$ 194,755.00	
Public Services			
Children in Placement - Guardian ad Litem (GAL)	\$ 30,000.00	\$ 22,000.00	
Big Brothers Big Sisters Community & School-Based Mentoring	\$ 15,000.00	\$ -	
NHS Norwich Works	\$ 95,000.00	\$ 85,000.00	
NHS Norwich Housing Assistance Program	\$ 75,000.00	\$ 70,000.00	
Immigration Advocacy Support Center (IASC)	\$ 8,000.00	\$ -	
Thames River Community Service Stability For Young Adults	\$ 25,000.00	\$ -	
TVCCA Homelessness Prevention	\$ 30,000.00	\$ 15,000.00	
Madonna Place COPE	\$ 20,000.00	\$ 15,000.00	
Safe Futures Domestic Violence Response Team (NDVRT)	\$ 15,000.00	\$ 10,000.00	
Merlin House Housing Advocacy & Placement	\$ 25,000.00	\$ -	
United Way of Southeastern CT Labor Food Center	\$ 45,000.00	\$ -	
Total Public Services	\$ 583,000.00	\$ 217,000.00	
Non-Public Services			
NHA Rosewood Manor Exterior Renovations	\$ 200,000.00	\$ 219,712.00	
DPW Tatville Sidewalks	\$ 386,665.00	\$ -	
CD Property Rehabilitation	\$ 250,000.00	\$ 240,000.00	
Total Non-Public Services	\$ 836,665.00	\$ 459,712.00	
TOTALS			
Public Service	\$ 583,000.00	\$ 217,000.00	
Non-Public Service	\$ 836,665.00	\$ 459,712.00	
CD Administration	\$ 161,256.00	\$ 169,178.00	

Dated at Norwich, Connecticut this 5th day of June, 2024.

ATTEST:  Roseanne Muscarella
City Clerk

The regular meeting of the Council of the City of Norwich was held June 17, 2024 at 7:30 PM in Council Chambers. Present: Mayor Nystrom, President Pro Tem DeLucia, Ald. Singh, Ald. Gould, Ald. Belletcourt, Ald. Hayes and Ald. Nash. City Manager John Salomone, and Corporation Counsel Michael Driscoll were also in attendance. Mayor Nystrom presided.

Please be advised that meetings of the Norwich City Council can be viewed in their entirety on the City of Norwich website "norwichct.org".

Ald. Nash read the opening prayer and Ald. Gould, led the members in the Pledge of Allegiance.

Mayor Nystrom called for citizen comment general.

Nancy Michele, 13 South B St., spoke with passion about Druid Stadium. Stating the positive and important influences and events that take place there and the need to keep it going.

John Rynkiewicz, 27 Michelle Dr., spoke with concern about the Board of Education budget and the fact that the Superintendent is still receiving full pay on administrative leave. He also wanted to be notified via mail of the meeting schedules because he feels that the people are not aware of what is happening in Norwich.

Barbara Burgess, 20 Michelle Dr., spoke with concern about Board of Education budget.

Joanne Philbrick, 10 Elm Ave, spoke with disgust of the recently passed budget. She referenced the following quote, "With great power comes great responsibility." She promised that changes will be coming.

"Rocky", Norwich, spoke in complete dismay with the Council, "enough is enough" the taxes need to be reduced.

Marc Benjamin, 125 Hunters Ave., spoke in support of the Council. He feels the Council worked hard on the budget and they are doing what is right for Norwich.

Peter Procko, 27 Cooper St. thanked the Council for working with the Greenville section of town stating that some good positive things are happening there and he is proud of it.

Mayor Nystrom called for the following public hearing on AN ORDINANCE INCREASING THE APPROPRIATION FROM \$1,800,000 TO \$2,000,000 FOR COSTS ASSOCIATED WITH A TANK AERATION/MIXING SYSTEM AT RICHARD BROWN DRIVE IN THE TOWN OF MONTVILLE, INCREASING THE AUTHORIZATION FROM \$1,800,000 TO \$2,000,000 FOR THE ISSUANCE OF REVENUE BONDS OF THE CITY OF NORWICH SECURED SOLELY BY WATER REVENUE TO MEET SAID APPROPRIATION, AND AUTHORIZING THE CITY OF NORWICH AND DEPARTMENT OF PUBLIC UTILITIES TO ENTER INTO GRANT AND LOAN

The Rose Arts Festival will be held on Saturday, June 29th at Chelsea Parade. A complete list of entertainment is on their website www.roseartsfestival.com.

Upon a motion of Ald. Gould, seconded by Ald. Nash, on a roll call vote it was unanimously voted to adopt the following resolution introduced by Mayor Nystrom, Pres. Pro Tem DeLucia and Ald. Gould.

WHEREAS, the R.E. Van Nostrand Neighborhood Assistance Act, Chapter 228a of the Connecticut General Statutes (C.G.S. 12-6302a-12-638) offers certain benefits to municipalities desiring to obtain the same and is administered by the State Department of Revenue Services (Commission of Revenue Services); and

WHEREAS, the Neighborhood Assistance Act provides a tax credit for business firms which sponsor local programs; and

WHEREAS, such programs must be proposed and conducted by private non-profit agencies or municipalities and be approved by the local legislative body;

WHEREAS, a public hearing has been duly noticed and held on applications submitted to the City Manager's office.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that it approves the following program proposals under the Neighborhood Assistance Act:

1. Eliza Huntington Memorial Home of Norwich – Energy upgrades
2. United Community Services – Gov. Samuel Huntington Mansion Window Replacement
3. Norwich Historical Society – Energy related upgrades to the East District School House
4. Norwich Historical Society, Inc. - Energy Related Upgrades to the David Greenleaf House
5. St. Vincent de Paul Place Norwich, Inc. – Energy Upgrade: HVAC on floors 1, 2, & 3

Upon a motion of Ald. Hayes, seconded by Ald. Nash, on a roll call vote it was unanimously voted to adopt the following resolution introduced by Mayor Nystrom, Pres. Pro Tem DeLucia and Ald. Gould.

WHEREAS, the City of Norwich is an entitlement community receiving U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) dollars of \$845,890; \$25,577 anticipated return of loan (administration) for program year 2024; and

WHEREAS, the Community Development Advisory Committee (CDAC) has held public meetings and voted on their recommendations for CDBG allocations in the months of February, March and May; and

WHEREAS, the allocation process is subject to a 30-day comment period prior to being placed into effect and the Council of the City of Norwich must hold a public hearing regarding the recommendations prior to the final vote on the allocation.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the Council shall allocate recommendations for FY 2024.

CDBG Requests - PY50 (2024-2025)		REVISED FUNDING	REVISED FUNDING
Approved FY 2024 Allocation		\$ 408,000.00	\$ 845,890.00
Total Anticipated Funding for PY50		\$ 408,000.00	\$ 845,890.00
	PY50 Request	COAG Recommendation	Council Recommendation
CD Office - Administration (50% of Grant Funds)	\$ 181,255.00	\$ 166,175.00	
Assistant Return of Loan Admin	\$ 33,050.00	\$ 25,375.00	
Total Projected Admin Expenditures	\$ 214,305.00	\$ 191,550.00	
Public Services			
Children in Placement - Gendered Litem (CAL)	\$ 30,000.00	\$ 22,000.00	
Big Brothers Big Sisters Community & School-Based Mentoring	\$ 15,000.00	\$ -	
MHS Norwich Works	\$ 95,000.00	\$ 50,000.00	
AHS Norwich Housing Assistance Program	\$ 75,000.00	\$ 70,000.00	
Immigration Advocacy Support Center (IASC)	\$ 8,000.00	\$ -	
Thomas Row Community Service Stipend For Young Adults	\$ 25,000.00	\$ -	
TYCCA Homelessness Prevention	\$ 30,000.00	\$ 15,000.00	
Medicaid Place COHC	\$ 20,000.00	\$ 16,000.00	
Safe Return Domestic Violence Response Team (NDVRT)	\$ 15,000.00	\$ 10,000.00	
Mardi House Housing Advocacy & Placement	\$ 25,000.00	\$ -	
United Way of Southwestern CTE after Food Center	\$ 45,000.00	\$ -	
Total Public Services	\$ 383,000.00	\$ 217,000.00	
Non-Public Services			
RI-4 Revoked Motor Vehicle Registrations	\$ 200,000.00	\$ 219,712.00	
DPW Traffic Stickers	\$ 308,285.00	\$ -	
CD Property Rehabilitation	\$ 200,000.00	\$ 240,000.00	
Total Non-Public Services	\$ 508,285.00	\$ 459,712.00	
Total CDBG Request	\$ 822,585.00	\$ 676,712.00	
Public Services	\$ 383,000.00	\$ 217,000.00	
Non-Public Services	\$ 439,585.00	\$ 459,712.00	
CD Administration	\$ 181,255.00	\$ 169,175.00	

Upon a motion of Ald. Gould, seconded by Ald. Nash, on a roll call vote it was unanimously voted to put the following resolution introduced by City Manager Saimone on the floor.

The following Resolution was withdrawn by President Pro Tom DeLuca.

Relative to the reallocation of funding in the Capital Improvement Fund (introduced on 4/1/2024)

- 1. WHEREAS, the following projects from the City of Norwich's Capital Improvement Fund have been completed, will be completed under their original allocations, or will be cancelled or deferred, leaving a total amount to be reallocated of \$510,743.69:

Department	Orig.	On Budget	Project Description	Amount in Reallocation
Public Works	3603	37	PW Street Building Inspection	0.44
Public Works	3607	60	Excavation Inspection	0.40
Public Works	3602	57	PW Building Inspections	1,026.50
Public Works	3619	37	Yankee Loan Debates	27,483.28
Public Works	3627	348	PW Building Improvements	196.00
Public Works	3629	247		

Craig Kleman

From: Roseanne Muscarella
Sent: Thursday, June 20, 2024 10:54 AM
To: Sandra Gaitanbrown; Craig Kleman
Subject: Passed Resolution
Attachments: OBR 2 - PY50 CDBG.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Please see the attached.

Thanks!
Roseanne Muscarella, City Clerk
100 Broadway
Norwich, CT 06360
Tel: 860/823-3734
Fax: 860/823-3790

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on June 17, 2024 and that the same has not been amended or rescinded:

WHEREAS, the City of Norwich is an entitlement community receiving U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) dollars of \$845,890; \$25,577 anticipated return of loan (administration) for program year 2024; and

WHEREAS, the Community Development Advisory Committee (CDAC) has held public meetings and voted on their recommendations for CDBG allocations in the months of February, March and May; and

WHEREAS, the allocation process is subject to a 30-day comment period prior to being placed into effect and the Council of the City of Norwich must hold a public hearing regarding the recommendations prior to the final vote on the allocation.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the Council shall allocate recommendations for PY 2024.

CDBG Requests - PY50 (2024-2025)		REVISED FUNDING	REVISED FUNDING
Anticipated PY 2024 Allocation		\$	\$
		\$ 845,890.00	\$ 845,890.00
Total Anticipated Funding for PY50		\$ 845,890.00	\$ 845,890.00
	PY50 Request	CDAC Recommendation	Council Recommendation
CD Office - Administration (29% of Grant Funds)	\$ 161,255.00	\$ 166,178.00	
Anticipated Return of Loan Admin	\$ 33,300.00	\$ 25,577.00	
Total Projected Admin Expenditures	\$ 194,555.00	\$ 191,755.00	
Public Services			
Children in Placement - Guardianship (CA)	\$ 30,000.00	\$ 22,000.00	
Big Brothers Big Sisters Community & School-Based Mentoring	\$ 15,000.00	\$ -	
NHS Norwich/Wake	\$ 95,000.00	\$ 85,000.00	
NHS Norwich Housing Assistance Program	\$ 75,000.00	\$ 70,000.00	
Immigration Advocacy Support Center (IASC)	\$ 8,000.00	\$ -	
Thames River Community Service Stability For Young Adults	\$ 25,000.00	\$ -	
TVQCA Homelessness Prevention	\$ 30,000.00	\$ 15,000.00	
Madison Place COPE	\$ 25,000.00	\$ 15,000.00	
Safe Futures Domestic Violence Response Team (NDVRT)	\$ 18,000.00	\$ 10,000.00	
Martin House Housing Advocacy & Placement	\$ 25,000.00	\$ -	
United Way of Southeastern CT Labor/Food Center	\$ 49,000.00	\$ -	
Total Public Services	\$ 383,300.00	\$ 217,000.00	
Non-Public Services			
NHA Rosawood Walks Falls or Restrictions	\$ 200,000.00	\$ 218,712.00	
DPW Traffic Solutions	\$ 388,895.00	\$ -	
CD Property Rehabilitation	\$ 250,000.00	\$ 240,000.00	
Total Non-Public Services	\$ 838,895.00	\$ 458,712.00	
Total Services	\$ 1,222,195.00	\$ 675,712.00	
Public Services	\$ 383,300.00	\$ 217,000.00	
Non-Public Services	\$ 838,895.00	\$ 458,712.00	
CD Administration	\$ 161,255.00	\$ 199,178.00	

Dated at Norwich, Connecticut this 18th day of June, 2024.

ATTEST: 

Roseanne Muscarella
City Clerk

CITY OF NORWICH
Notice of Availability for Public Comment
Proposed Action Plan for Program Year 2024
(2024-2025)

The Community Development Advisory Committee (CDAC), a citizen advisory group that makes recommendations to the Office of Community Development and the City Council have voted to fund the following projects for the upcoming program year 2024. These recommendations address the priorities of the City's Community Development Block Grant (CDBG) Program, as referenced in the 5-Year Consolidated Plan, which is funded by the Department of Housing and Urban Development (HUD).

The Council of the City of Norwich held a public hearing regarding the recommendations on June 17, 2024 in Council chambers. The following allocations have been based on funds available totaling \$845,890. The proposed projects are listed below:

Public Services:

Children in Placement - GAL	\$22,000.00	TVCCA Homelessness Prevention	\$15,000.00
NHS – Norwich Works	\$85,000.00	Safe Futures	\$10,000.00
NHS – Norwich Housing Asst.	\$70,000.00	Madonna Place COPE	\$15,000.00

Public Facility Needs/Improvements/Non-Public Service

Rosewood Manor Exterior Renovations – NHA	\$219,712.00
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Rehabilitation and Preservation

CD Office/Property Rehabilitation – Project delivery for the rehabilitation of substandard housing including addressing safety and code compliance - \$240,000.00

Planning and Administration

Community Development Administration - \$169,178.00

Proposed Annual Action Plan Availability and Public Comment Period:

The CDAC held five public meetings/hearings on 2/7/2024, 2/29/2024, 3/5/24, 3/12/24 and 5/21/24 which included a vote on the allocation. These recommendations went before the City Council on June 17, 2024, and were approved by the Council. The Annual Action Plan is available for review and public comment for a 30-day period beginning July 5, 2024 through August 5, 2024. Copies of the plan are available at the following locations:

- Online at www.cityofnorwich.org
- City Hall 100 Broadway Norwich CT – Office of the City Manager, Office of the City Clerk & Norwich Human Services
- Community Development Office, 23 Union Street, Norwich, CT
- Norwich Housing Authority, 10 Westwood Park, Norwich, CT

All comments shall be submitted by 4:00 PM August 5, 2024 to the Community Development Office, 23 Union Street, Norwich, CT 06360 or emailed to Craig Klerman at cklerman@cityofnorwich.org. All comments received by that time will be taken into consideration.



CITY OF NORWICH
Office of Community Development

TO: Office of the City Manager
Office of the City Clerk
Dept. of Human Services
Norwich Housing Authority

FROM: Office of Community Development

DATE: July 3, 2024

RE: Public Comment Period for HUD Annual Action Plan 2024-2025 Program Year 50

Please make the included Draft copy available to the general public for inspection in your office.

Any questions or comments should be directed to Craig Kleman at:

ckleman@cityofnorwich.org

860-865-2911

City of Norwich
Office of Community Development
23 Union Street, Norwich, CT 06360

Thank you.

23 Union Street 2nd Floor Norwich, Connecticut 06360
Telephone (860) 823-3770 – Fax (860) 823-3715