



Owners and operators of the Circa 1675  
**Leffingwell House**  
**MUSEUM**  
348 Washington Street : Norwich CT 06360  
Phone # 860 - 889 - 9440

**The Society  
of the  
Founders  
of Norwich**

March 10, 2020

Norwich Historic District Commission  
100 Broadway  
Norwich, CT 06360

RE: COA – Society of the Founders of Norwich

To the Norwich Historic District Commission:

On behalf of the Society of the Founders of Norwich, I respectfully submit this application for a COA regarding the Leffingwell House Museum located at 348 Washington St, Norwich, CT. This year, the Society of the Founders of Norwich is looking to replace the 35 year old roof of the Leffingwell House Museum.

The current roof has reached its maximum lifespan and currently the North end of the roof is tarped due to the fact that the shingles on the North end have completely deteriorated and were allowing water and moisture to enter the structure. Recently the Society of the Founders of Norwich raised the needed \$40,000 to replace the roof and have engaged a number of contractors who specialize in replacing roofs of historic houses such as the Leffingwell House Museum.

The replacement roof will reflect the current composition seen on the house meaning that the new shingles will be #1 grade cedar shakes which will preserve the historic character and look of the house. Our chosen contractor will also possess the proper credentials and support from entities such as the State Historic Preservation Office. The proposed work on the roof is itemized below:

1. Existing roof will be removed to the substrate decking and debris will be disposed
2. Installation of new self-adhering ice and water shield at eaves and penetrations
3. New 16 oz. copper flashings will be installed at valleys, sidewalls, transitions, and penetrations
4. Installation of new #1 Grade Red Taper Sawn shingle roofing system set a 5 ½” and fastened using stainless steel ring shank nails
5. Installation of new 16 oz. copper flashings at chimneys, vents, and penetrations
6. Installation of new miter cut cedar shingle caps at hips and ridges

I will also attach the quote received from our preferred contractor, Connecticut Roofcrafters. This company has done work on behalf of the Society of the Founders of Norwich, the Norwich Historical Society, and many private residents in the greater Norwich area. Thank you for the consideration.

Sincerely,

Dayne E. Rugh  
President, Society of the Founders of Norwich