

THE NORWICH HISTORIC DISTRICT COMMISSION

CERTIFICATE OF APPROPRIATENESS: APPLICATION

COA # **424**

SECTION I Property Owner

Historic Property Owner: David Rutherford

Property Owner's Authorized Representative: _____

Historic Property Address: 7 Elm Avenue

Owner Telephone: 860-806-3923 Date: 6/12/20

Owner Email: rdavid65@aol.com

SECTION II Property Modification Category

Check one or more of the following:

Demolition	<input type="checkbox"/>	Restoration	<input checked="" type="checkbox"/>	
Preservation	<input type="checkbox"/>	Reconstruction	<input type="checkbox"/>	New Construction <input type="checkbox"/>

Check one or more of the following:

Roofing	<input checked="" type="checkbox"/>	Windows	<input type="checkbox"/>	Other	<input type="checkbox"/>
Masonry	<input type="checkbox"/>	Perimeter	<input type="checkbox"/>	Fixtures	<input type="checkbox"/>
Signage	<input type="checkbox"/>	Skylights	<input type="checkbox"/>	Chimney	<input type="checkbox"/>

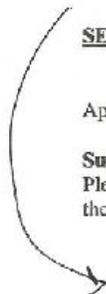
SECTION III Inclusions

Please include photograph of the property from the street (regardless of the location of the actual work). Photograph of the specific work to be performed. Catalog sheets or descriptions of specific materials to be used, including but not limited to lumber material, metal materials, construction materials, finishes, fasteners (note that vinyl, plastic, fiberglass, aluminum or similar materials are not likely to be approved) If matching another approved feature in the neighborhood (for example, fencing), provide a photo of matching installation. You may add this information as an attachment or addendum to your COA application. *see estimate + proposal*

SECTION VI Signature

Applicant Signature David Rutherford Date 6/12/20

Submit: hdc@cityofnorwich.org via email. The Commission checks this email account daily Monday-Friday. Please submit your COA by the first Monday of the month. The Commission normally meets the third Wednesday of the month.



I am the owner of the home. There are several major leaks on the top main roof that need to be repaired asap. I will be replacing existing asphalt³ shingles of the top main roof only. The work is to commence on the week of 6/22.

THE NORWICH HISTORIC DISTRICT COMMISSION

CERTIFICATE OF APPROPRIATENESS: APPLICATION

COA # _____

Section V Historic District Commission Use

IIDC Meeting Date _____

Application Action:

Approved as Submitted: _____

Denied: _____

Approved with Stipulations: _____

Approved with Modifications: _____

Summary of stipulations, modifications or reason for denial:

IIDC Signature: _____ **Date:** _____

Proposal Date: <u>6/2/20</u>	Job#		16 A Winchester Street: Norwich, CT 06360 Office: (860) 381-9336
Customer Name: <u>David Rothford</u>			
Customer's Home Phone: <u>(860) 806-3923</u>	Customer's Work Phone:	ESTIMATE AND PROPOSAL ROOFING & GUTTERS	Contractor License / Registration Number
Street Address: <u>4 Elm Ave</u>			Licensed & Insured
City: <u>Norwich</u> State: <u>CT</u> Zip Code: <u>06330</u>			CT Lic./Reg. No. 0614291 RI Lic./Reg. No. 38744
Installation Address County:		Is installation within city limits? <input type="checkbox"/> Yes <input type="checkbox"/> No	Project Consultant Name & License No. (if applicable)
Billing Address (if different from above):	City:	State:	Zip Code:

Description of the Project and Description of the Significant Materials to be Used and Equipment to be Installed

The work to be done under this contract includes the following (where checked):

	Included	Not Included	Specifications
Preparation			
1.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tear off existing roof shingles down to wood deck on entire house.
2.	<input type="checkbox"/>	<input type="checkbox"/>	Inspect wood deck and replace any rotten wood found in the deck area at a rate of \$ _____ by sheet. <u>included.</u>
PLEASE NOTE: this amount is not included in the TOTAL PRICE shown below.			
Customer and Christopher Home Improvement agree that the TOTAL PRICE will be amended via a Contract Charge Authorization form to add the costs of replacing rotten wood in the deck area discovered after existing roofing materials are removed.			
Customer(s) initials _____			
Installation			
3.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Furnish and install Exterior Shingle. TYPE: <u>match color/grade possible.</u> COLOR: <u>Quincy Green</u>
4.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Furnish and install Deck Defense
5.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Furnish and install ice-damming eave protector
6.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Furnish and install starter shingle on all eaves.
7.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Furnish and install/replace any deteriorated "L" flashing: <input checked="" type="checkbox"/> Wall <input type="checkbox"/> Chimney <input type="checkbox"/> Dormer
8.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Furnish and install metal drip edge along rake edges and eaves. <u>wh. to</u>
9.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Furnish and install skylight systems.
10.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Furnish and install new vent covers on all vent pipes.
11.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Furnish and install attic ventilation system (Check all applicable): <input type="checkbox"/> Soffit vents <input type="checkbox"/> Shingle-over ridge vents
12.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Furnish and install new flat roof Exterior Protection System: <input type="checkbox"/> Drip Edge <input type="checkbox"/> Tie-in under shingles <input checked="" type="checkbox"/> #43 base sheet <input type="checkbox"/> SA cap sheet COLOR: _____
Gutters			
13.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Furnish and install guttering: COLOR: _____
14.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dispose of old guttering
Clean up			
15.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Clean-up and removal of all job-related debris including excess materials. (Extra materials are shipped with each job to avoid delays). Manufacturers warranty will be sent upon completion of installation.

Additional work to be done: + (plywood) 12,000 top main roof of
 Total price included materials & labor 13,500 main house side of
 Customer(s) initials _____

Work NOT to be done: Repairs and replacement of my damaged existing structural members. drive way of the back of garage

SPECIAL INSTRUCTIONS: ASK THE INSPECTOR front porch it's not included, of Garage / historic plastic

All of the above check boxes and the "Work NOT to be done" section have been reviewed and explained to me. Customer(s) initials historic directive
 APPROXIMATE START DATE and APPROXIMATE COMPLETION DATE: The work will start approximately _____ (Approximate Start Date) and will be substantially completed by approximately _____ (Approximate Completion Date). These dates are subject to change at the time the contract is accepted by Christopher Home Improvement or at any other time by mutual written agreement. Customer understands that the Approximate Start Date is only an estimated date and the Customer will be contacted prior to this date to schedule the actual start date.

The TOTAL PRICE including all labor, material, taxes and any applicable discount is \$ <u>13,500</u>	Contract Price \$ _____
Initial Payment (not to exceed 50% of Total Price unless Special Order) \$ _____	State Sales Tax (_____ %) \$ _____
Final Payment (balance payable upon completion of job) \$ <u>12,000</u>	Local Sales Tax (_____ %) \$ _____
The Initial Payment is due prior to CI II ordering products.	Total Amount Due \$ _____

NOTICE TO BUYER: YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY.

CONTRACT APPROVED BY _____ Customer(s) Signature David Rothford Date 6/2/20
 ACCEPTED BY CHRISTOPHER HOME IMPROVEMENT _____ Project Consultant _____ Date 6/2/20

Dear Ms. Miner,

It was a pleasure speaking with you this morning regarding my application.

As I stated on the phone, I need to replace the existing asphalt shingles on the upper roof due to several severe leaks. The home is currently being rented out and the scheduled date of commencement of work is the week of June 22.

It took me some time to find a reputable roofer that could do it in a timely manner for a reasonable cost. Raul at Christopher Home Improvement has a solid reputation and will tear off all old shingles, all three layers, dispose of all old materials, inspect wood deck and install plywood, install deck defense, ice-damming, metal drip edge, install vent covers, etc, and install new quarry gray asphalt shingles of the top main roof. The job will take 2-3 days.

Please let me know if you want me to add or change anything in the application. If you look at the photograph, the section of the roof that will be replaced is the top area.

Thank you,
David Rutherford

